



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/8/2024

ALL

Item Creation Date: 7/26/2024

T29040.A1 - Seasonal Interior Design Services (Always In Season Decorating Services, Inc.) - ORDINANCE

Agenda Item#: 26.

Summary:

ORDINANCE amending Ordinance No. 2019-857 to increase maximum contract amount for agreement between City of Houston and **ALWAYS IN SEASON DECORATING SERVICES, INC** for Seasonal Interior Design Services for the Houston Airport System - \$158,258.98 - Enterprise Fund

Background:

S72-T29040.A1 – Approve an amending ordinance to Ordinance No. 2019-875, approved on November 7, 2019, to increase the maximum contract amount from \$957,725.90 to \$1,115,984.88 for the contract (4600015782) between the City of Houston and Always In Season Decorating Services, Inc. for the seasonal interior design services for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that the City Council approve an amending ordinance to increase the maximum contract amount from \$957,725.90 to \$1,115,984.88 for the contract between the City of Houston and Always In Season Decorating Services, Inc. for the seasonal interior design services for the Houston Airport System.

The contract was awarded on November 7, 2019, by Ordinance No. 2019-875 for a three-year term with two one-year options in the amount of \$957,725.90. Expenditures as of July 10, 2024, total \$911,534.78. The contract incurred expenditures at a higher rate than anticipated due to needing time outside of the initial contract term. Funds will be used to complete a meticulously planned installation for the December 2024 season, ensuring a seamless and timely execution of the project.

The scope of work requires the contractor to provide all labor, personnel, management, supervision, replacement parts, equipment, tools, materials, and supplies required for seasonal interior design.

Locations for a display period begin the second week in November and end the second week in January of each year. The locations include only the following Terminal areas of the airport:

George Bush Intercontinental Airport (IAH)

- 1. Terminal A, 2800 North Terminal Rd, Houston, TX 77032
- 2. Terminal D, 3700 North Terminal Rd, Houston, TX 77032

William P. Hobby Airport (HOU)

- 1. Terminal, 7800 Airport Blvd, Houston, TX 77051

MWBE Participation:

The contract was awarded with a 5% MWBE participation Level. Currently, Always In Season Decorating Services, Inc. is achieving 5% of the required MWBE goal.

Pay or Play Program:

The Proposed Contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, the contractors provide health benefits to eligible employees in compliance with City policy.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:
Candice Gambrell
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for

Jedediah Greenfield Chief Procurement Officer	Department Approval Authority Signature
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9/26/2024

Estimated Spending Authority			
Department	FY2025	Out-Years	Total
Houston Airport System	\$158,258.98	\$0.00	\$158,258.98

Prior Council Action:

Ordinance No. 2019-857, passed November 7, 2019

Amount and Source of Funding:

\$158,258.98

HAS Revenue Fund
Fund 8001

Contact Information:

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ATTACHMENTS:

Description	Type
MWBE Verification Form	Backup Material
Delinquent Tax Report	Backup Material
POP Forms	Backup Material
Drug Forms	Backup Material
Ownership Information Forms	Backup Material
Original Contract	Backup Material
Original Ordinance	Backup Material
Previous RCA	Backup Material
Signed Ordinance	Ordinance/Resolution/Motion
Fund Reservation	Financial Information
COF	Financial Information
Funding Verification	Financial Information