



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/1/2024

ALL

Item Creation Date: 9/12/2024

S29235.A1 (Disposable Paper Products (Buckeye Cleaning Center – Houston) - MOTION

Agenda Item#: 7.

Summary:

NOT A REAL CAPTION

AMEND Council Motion 2020-0409, passed August 5, 2020, to increase the Spending Authority for the purchase of disposable paper products awarded to **BUCKEYE CLEANING CENTER - HOUSTON** for various City departments - \$715,000.00 - General and Enterprise Funds

Background:

S88-S29235.A1 – Amend Council Motion 2020-0409, passed August 5, 2020, to increase the spending authority from \$3,998,576.78 to \$4,713,576.78 for the purchase of disposable paper products awarded to Buckeye Cleaning Center – Houston for various city departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council amend Council Motion No.2020-0409 to increase the spending authority from **\$3,998,576.78 to \$4,713,576.78** for the purchase of Disposable Paper Products awarded to **Buckeye Cleaning Center – Houston** for Houston Airport System, Administration & Regulatory Affairs, Parks and Recreation, Houston Fire, Solid Waste Management, Houston Health, General Services, and Houston Public Works departments.

This award was approved on August 5, 2020, for a 36-month period with two one-year renewal options in the amount not exceeding \$3,998,576.78. Expenditures as of September 4, 2024, totaled \$3,355,085.36. All other terms and conditions shall remain as previously approved by City Council.

Spending Authority is being exhausted earlier than anticipated due to increased raw material prices, multiple price increases, increased air travel, and more paper product usage due to increased foot traffic to city department buildings.

City departments heavily rely on disposable paper products for custodial maintenance in the restrooms. The additional spending authority will enable the departments to continue to make purchases through the remainder of the current award, which expires on August 11, 2025. It is anticipated that a new award will be presented to the City Council prior to the expiration of the current contract award.

MWBE Participation:

The contract was awarded with an 11% MWBE participation level. Currently, Buckeye Cleaning Center- Houston is achieving 9.73% of the required MWBE Goal.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial

Policies.

DocuSigned by:
Candice Gambrell 9/25/2024
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for

| | |
|---|--------------------------------------|
| Jedediah Greenfield Chief Procurement Officer | Department Approval Authority |
|---|--------------------------------------|

| Estimated Spending Authority | | | |
|------------------------------|---------------------|------------|---------------------|
| Department | FY2025 | Out-Years | Award Amount |
| Houston Airport System | \$700,000.00 | 0\$ | \$700,000.00 |
| Houston Health Department | \$15,000.00 | 0\$ | \$15,000.00 |
| Total | \$715,000.00 | \$0 | \$715,000.00 |

Prior Council Action:

Motion 2020-0409, Passed August 5, 2020

Amount and Source of Funding:

\$700,000.00 - HAS Revenue Fund (8001)

~~\$ 15,000.00~~ - General Fund (1000)

\$715,000.00 - Total

Contact Information:

| Name | Dept/Division | Phone No.: |
|---|----------------------|-------------------|
| Barbara Fisher, Division Manager | Finance/SPD | (832) 393-8722 |
| Carolyn Hanahan, Assistant Chief Policy Officer | Finance /SPD | (832) 393-9127 |
| Jedediah Greenfield, Chief Procurement Officer | Finance/SPD | (832) 393-9126 |

ATTACHMENTS:

| Description | Type |
|-------------------------------|-----------------------|
| HAS COF | Financial Information |
| HHD COF | Financial Information |
| Drug Forms | Backup Material |
| Insurance | Backup Material |
| POP Forms | Backup Material |
| MWBE Verification Form | Backup Material |
| Ownership Information Forms | Backup Material |
| Delinquent Tax Report 1 | Backup Material |
| Delinquent Tax Report 2 | Backup Material |
| Original RCA (S29235) | Backup Material |
| Original Motion | Backup Material |
| Funding Verification-HAS | Financial Information |
| Funding Verification Form HHD | Financial Information |