



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/24/2024

ALL

Item Creation Date: 9/11/2024

WS1225288472 - Fuel Delivery Services (Sun Coast Resources, LLC.)- MOTION

Agenda Item#: 15.

Background:

Emergency Purchase Order (P33-WS1225288472) - Approve spending authority in an amount not to exceed \$100,000.00 for the purchase and delivery of fuel from Sun Coast Resources, LLC. for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that the City Council approve spending authority in an amount not to exceed **\$100,000.00**, for the purchase and delivery of fuel from **Sun Coast Resources, LLC.**

This request is for a pre-positioned emergency purchase order to ensure continuity of services in the event of an emergency. The Strategic Procurement Division (SPD) will work with the Fleet Management Department (FMD) to create a pre-positioned multi-year contract for such services in the coming months.

Supplier Secretary of State Filing Date	Supplier City Registration Date
March 10, 2023	June 23, 2006

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, which provides "a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

9/16/2024

Proposed by

 6121834A077C41A...

Approved by

 6CBC87A954AE4B1...

Jedediah Greenfield, Chief Procurement Officer
 Finance/Strategic Procurement Division

Department Approval Authority

9/17/2024

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Fleet Management Department	\$100,000.00	\$0.00	\$100,000.00

Amount and Source of Funding:

\$100,000.00 - Fleet Management Fund (1005)

Contact Information:

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Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Justification Form
CPO Email Approval
Fiscal Form A
Funding Verification -Fleet

Type

Backup Material
Backup Material
Financial Information
Financial Information