



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/10/2024

ALL

Item Creation Date: 8/19/2024

1166040020 - Meter Pedestals - MOTION - (Patricia Tech Supply and Service)

Agenda Item#: 16.

**Background:**

**1166040020- Informal Bids Received July 12, 2024. Approve an award to Patricia Tech Supply and Service, in the total amount of \$33,000.00 for the purchase of meter pedestals.**

**Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Patricia Tech Supply and Service** in the total amount of **\$33,000.00** for the purchase of meter pedestals and that authorization be given to issue a purchase order for Houston Public Works.

Aluminum pedestal meters are commonly used for several outdoor applications, including traffic signals and managing and distributing power for traffic lights. These pedestals are designed to be durable and weather-resistant, making it suitable for outdoor environments. The pedestals are a space saving solution to operate as a utility meter, main disconnect and distribution or power panel for streetlights, park and athletic field lighting, and other uses throughout the City of Houston to regulate traffic. These items will be stored at the Houston Public Works warehouse.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Patricia Tech has already received \$54,844.26 for other goods and or services this fiscal year. They are currently above the \$50,000.00 threshold and therefore requires Council action. Forty-nine (49) prospective bidders downloaded the solicitation document from SPD's e-bidding website and one (1) bid was received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Patricia Tech Supply and Service	\$33,000.00

Patricia Tech Supply and Service.: Award on its overall low bid meeting specifications in the total amount of \$33,000.00.

**MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Patricia Tech Supply and Service is a designated HHF company, and they were the successful awardee without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

Randall V. Machi, Chief Operating Officer  
Houston Public Works

Estimated Spending Authority:

Department	FY2025	Out Years	Total
Houston Public Works	\$33,000.00	\$0.00	\$33,000.00

**Amount and Source of Funding:**

\$33,000.00  
Dedicated Drainage & Street Renewal Fund – Metro et al  
Fund No.: 2312

**Contact Information:**

Brian Blum, Assistant Director

HPW/PFW

(832) 395-3717

**ATTACHMENTS:**

**Description**

Bid Tab  
Ownership Information  
Tax Form  
Conflict of Interest  
Form A  
HHF

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Backup Material