



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date:

HCD24-58 Child Care Council - Child Care Program - 2nd Amendment

Agenda Item#: 7.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Second Amendment to Subrecipient Agreement between the City of Houston (City) and Child Care Council of Greater Houston, Inc. (CCC), extending the term of the Agreement and providing up to \$82,000.00 in additional Community Development Block Grant (CDBG) funds, for the continued temporary administration of the City’s Child Care Program (CCP), which provides full-day child care services, before- or after-school care, and parental development services, among others to low- and moderate-income families.

HCD is currently processing a published Notice of Funding Availability (NOFA) seeking nonprofit organizations, with a 501(c)(3) nonprofit status or similar nonprofit status, that offer child care services and/or out-of-school time enrichment services to youth ages 0-18 years of age within the City. The NOFA has been issued to bring the CCP, and similar services, under the direct administration of HCD.

The extended term and additional funding of the current Agreement avoids a gap in child care services while the City continues to process the NOFA and establishes Agreements with selected agencies. It also allows CCC to closeout administrative service activities, including ensuring all performance and compliance reporting is complete and all agency records are properly transferred to the City’s care, among others.

| CATEGORY | INITIAL AGREEMENT | FIRST AMENDMENT | SECOND AMENDMENT | TOTAL | PERCENT |
|----------------|-----------------------|---------------------|--------------------|-----------------------|----------------|
| Program | \$864,000.00 | \$127,592.00 | \$82,000.00 | \$1,073,592.00 | 80.44% |
| Administration | \$216,000.00 | \$45,000.00 | \$0.00 | \$261,000.00 | 19.56% |
| Total | \$1,080,000.00 | \$172,592.00 | \$82,000.00 | \$1,334,592.00 | 100.00% |

HCD conducted a NOFA for CCP Administrative Services in August 2020. CCC was selected as the Administrative Services Agency. The Agreement term began April 26, 2021, with three one-year funding allocations, and was extended through October 31, 2024 with a First Amendment and subsequent extensions. This Second Amendment adds additional Program funding and extends the term through November 30, 2024.

As of July 2024, CCC has expended approximately 93% of their allocated funding and served 101% of their client goal. No findings were reported by Compliance and Monitoring during the 2024 monitoring period. CCC has received funding from the City since 1994.

Fiscal Note:

No Fiscal Note is required on grant items.

The Housing and Affordability Committee Chair was briefed on this item on June 12, 2024.

DocuSigned by:

Michael Nichols, Director

Prior Council Action:

4/14/2021 (O) 2021-264

5/15/2024 (O) 2024-342

Amount and Source of Funding:

\$82,000.00 Federal Government – Grant Fund (5000)

Contact Information:

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ATTACHMENTS:

| Description | Type |
|-------------------------|-----------------------------|
| Public Notice | Public Notice |
| City Ordinance 2024-342 | Ordinance/Resolution/Motion |

City Ordinance 2024-342
City Ordinance 2021-264
Affidavit of Ownership
Delinquent Tax Report

Ordinance/Resolution/Motion
Ordinance/Resolution/Motion
Backup Material
Backup Material