



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/26/2024

T29040.A1 - Seasonal Interior Design Services (Always In Season Decorating Services, Inc.) - ORDINANCE

Agenda Item#:

Background:

S72-T29040.A1 – Approve an amending ordinance to Ordinance No. 2019-857, approved on November 7, 2019, to increase the maximum contract amount from \$957,725.90 to \$1,140,032.85 for the contract (4600015782) between the City of Houston and Always In Season Decorating Services, Inc. for the seasonal interior design services for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that the City Council approve an amending ordinance to increase the maximum contract amount from \$957,725.90 to \$1,140,032.85 for the contract between the City of Houston and Always In Season Decorating Services, Inc. for the seasonal interior design services for the Houston Airport System.

The contract was awarded on November 7, 2019, by Ordinance No. 2019-857, for a three-year term with two one-year options in the amount of \$957,725.90. Expenditures as of July 10, 2024, total \$911,534.78. The contract incurred expenditures at a higher rate than anticipated due to needing time outside of the initial contract term. Funds will be used to complete a meticulously planned installation for the December 2024 season, ensuring a seamless and timely execution of the project.

The scope of work requires the contractor to provide all labor, personnel, management, supervision, replacement parts, equipment, tools, materials, and supplies required for seasonal interior design.

Locations for a display period begin the second week in November and end the second week in January of each year. The following locations were included in this agreement:

George Bush Intercontinental Airport (IAH)

- 1. Terminal A, 2800 North Terminal Rd, Houston, TX 77032
- 2. Terminal D, 3700 North Terminal Rd, Houston, TX 77032
- 3. Terminal E, Meet & Greet Lobby (1st Floor), 3950 S. Terminal Rd, Houston, TX 77032
- 4. Administration Building, 16930 JFK Blvd, Houston, TX 77032
- 5. Supply Chain Management (SCM), 18600 Lee Rd, Humble, TX 77338
- 6. Infrastructure Division Office (IDO), 111 Standifer St., Houston, TX 77338

William P. Hobby Airport (HOU)

- 1. Terminal, 7800 Airport Blvd, Houston, TX 77051
- 2. FAA Building, 8800 Paul B Koonce St, Houston, TX 77061

MWBE Participation:

The contract was awarded with a 5% MWBE participation Level. Currently, Always In Season Decorating Services, Inc. is achieving 5% of the required MWBE goal.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

8/21/2024

DocuSigned by:

 6121834A077C41A...

Jedediah Greenfield Chief Procurement Officer	Department Approval Authority Signature
---	---

Estimated Spending Authority			
Department	FY2025	Out-Years	Total
Houston Airport System	\$182,306.95	\$0	\$182,306.95

