



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 6/4/2024

WS1061106342 - Water Rights and Water Resource Management (Carollo Engineers, Inc.) - ORDINANCE

Agenda Item#:

**Background:**

**Professional Services (P05-WS1061106342) - Approve an Ordinance authorizing a professional service agreement between the City of Houston and Carollo Engineers, Inc. in the total amount of \$400,000.00 for Water Rights and Water Resource Management Services for Houston Public Works.**

**Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a one (1) year professional service agreement with a one (1) year option to extend between the City of Houston and **Carollo Engineers, Inc.** in the total amount of **\$400,000.00** for Water Rights and Water Resource Management Services for Houston Public Works.

The scope of work includes developing strategies for enhancing the use and reliability of the City's existing water supplies and future water rights applications; monitoring and providing technical evaluation of new and ongoing activities related to the planning, development, regulation, and use of water resources; and providing technical support to City staff on the effects of proposed legislation on water rights by state agencies. Carollo Engineers, Inc. has in-depth and institutional knowledge from over 25 years of working directly with the City's water rights portfolio and in working on water rights issues. Carollo Engineers, Inc. understands the unique requirements for each water right as stipulated in each application.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

**MWBE Participation:**

This service was issued as a goal-oriented contract with a 5% M/WBE participation level. Carollo Engineers, Inc. has designated the company named below as its certified M/WBE subcontractor.

Company	Type of Work	Percentage
Blackline Engineering, LLC	Engineering Services	5%

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractors will provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

This procurement was exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional service for this procurement.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

7/22/2024

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Jedediah Greenfield, Chief Procurement Officer  
 Finance/Strategic Procurement Division

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Randall V. Macchi, Chief Operating Officer  
 Houston Public Works

7/23/2024

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Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$200,000.00	\$200,000.00	\$400,000.00

**Amount and Source of Funding:**

\$400,000.00 - Water and Sewer System Operating Fund  
 Fund: 8300

**Contact Information:**

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Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
WS1061106342 - Form A	Financial Information
WS1061106342 - Ownership Form	Backup Material
WS1061106342 - Clear Tax Report	Backup Material
WS1061106342 - Drug Forms	Backup Material
WS1061106342 - Professional Services Justification	Backup Material
WS1061106342 - Fee Schedule	Backup Material
WS1061106342 - Conflict of Interest	Backup Material
WS1061106342 - MWBE Participation Plan	Backup Material
WS1061106342 - Insurance	Backup Material
WS1061106342 - POP forms	Backup Material
WS1061106342 - Partially Executed Contract	Backup Material
WS1061106342 - OA 4600018383	Backup Material