



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/21/2015

S25462 - Paper, Thermal for Automated Passport Control Kiosks

Agenda Item#:

Background:

Formal Bids Received for S06-S25462 - Approve an award to Paper Systems Incorporated in an amount not to exceed \$183,426.43 for thermal paper for automated passport control kiosks for the Houston Airport System.

SPECIFIC EXPLANATION:

The Director of the Houston Airport System and the City Purchasing Agent recommend that City Council approve an award to **Paper Systems Incorporated** on its low bid in an amount not to exceed **\$183,426.43** for thermal paper for automated passport control kiosks for the Houston Airport System. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one- year options**. This award consists of approximately 8,789 cartons of thermal paper to be used to support automated passport control kiosks, at George Bush Intercontinental and William P. Hobby Airports. This paper will provide thermal receipts required by the Customs Border Patrol to exit Federal Inspection processes.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Eighteen prospective bidders downloaded the solicitation document from SPD's e-bidding website, and six bids were received as outlined below:

<u>COMPANY</u>	<u>TOTAL AMOUNT</u>
1. Paper Systems Incorporated	\$183,426.43
2. Globe Electric Supply, Inc. (Bid No. 1)	\$351,561.00
3. Global Industry Products	\$381,882.05
4. Globe Electric Supply, Inc. (Bid No. 2)	\$469,332.60
5. ELP Enterprises, Inc.	\$478,561.05
6. Printing Technologies, Inc.	\$560,738.20

- Due to the disparity between the bids, the Strategic Procurement Division buyer contacted the potential supplier to discuss the scope of work for this procurement. During the discussion Paper Systems Incorporated's representative stated that they manufacturer the item and its bid price includes all costs associated with supplying the item requested in the bid specifications. Based on the aforementioned, the Strategic Procurement Division and department are confident that the recommended company can provide the specified item for the price bid.

Hire Houston First:

The proposed award requires compliance with the City's "Hire Houston First" ordinance that promotes economic opportunity for Houston businesses and support job creation. The proposed contractor does not meet the requirements of Hire Houston First; no Hire Houston First firms were within three percent.

Calvin D. Wells, City Purchasing Agent
Finance/Strategic Procurement Division

Department Approving Authority Signature

Attachment: M/WBE zero percent goal-document approved by the Office of Business Opportunity

Department	FY16	Out Years	Total
Houston Airport System	\$ 31,722.40	\$ 151,704.03	\$ 183,426.43

Prior Council Action:

Amount of Funding:

\$183,426.43 HAS- Revenue Fund (8001)

Contact Information:

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ATTACHMENTS:

Description

Type

OBO Documents

Backup Material

Form A (Fair Campaign Ordinance

Backup Material

Form B

Backup Material

Bid Tab

Backup Material

Tax Statement

Backup Material