



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/30/2024

ALL

Item Creation Date: 4/8/2024

WS1040066101 - Solid Waste Cost Services Study (Burns & McDonnell Engineering Company, Inc.) - MOTION

Agenda Item#: 7.

Summary:

NOT A REAL CAPTION

APPROVE Spending Authority for Professional Management Consulting Services from **BURNS & McDONNELL ENGINEERING COMPANY, INC.** for Solid Waste Management Department - \$176,600.00 - General Fund

Background:

Professional Services (WS1040066101) - Approve spending authority in the amount not to exceed \$176,600.00 for professional management consulting services from Burns & McDonnell Engineering Company, Inc. for the Solid Waste Management Department (SWMD).

Specific Explanation:

The Director of the Solid Waste Management Department and the Chief Procurement Officer recommend that City Council approve spending authority for the purchase of professional management consulting services in the amount of **\$176,600.00** that authorization be given to issue purchase orders as needed for the term of approximately **12 months** to **Burns & McDonnell Engineering Company, Inc.**

The Solid Waste Management Department is beginning the process of evaluating the costs of solid waste services and will be assessing the feasibility of establishing an enterprise fund. This information is needed to assist the City in determining whether to establish a user fee for solid waste services. Burns & McDonnell Engineering Company, Inc. specializes in advising local governments on financial policies concerning solid waste and recycling procedures. Burns & McDonnell will provide consulting services to assist the City with developing a cost of service and enterprise fund study.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

MWBE Participation:

Goal Waiver Request document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed contract requires compliance with the City's "Hire Houston First" ordinance. Bids/proposals were not solicited because the department is utilizing a professional service contractor for this purchase.

Pay or Play Program:

The proposed award requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/23/2024

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

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Department Approval Authority

4/23/2024

Estimated Spending Authority:			
Department	FY2024	Out Years	Total
Solid Waste Management	\$176,600.00	\$0.00	\$176,600.00

Amount and Source of Funding:

Amount and Source of Funding:

\$176,600.00
General Fund
Fund 1000

Contact Information:

Name	Dept/Division	Phone No.:
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Justification Form	Backup Material
Proposal	Backup Material
Form A	Financial Information
Certification of Funds	Financial Information
Signed CIQ	Backup Material
MWBE Form	Backup Material
Ownership Affidavit	Backup Material
Tax Status	Backup Material
Funding Verification-SWMD-WS1040066101	Financial Information
Pay or Play 1	Backup Material
Pay or Play 2	Backup Material
Pay or Play 3	Backup Material