



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/9/2024

ALL

Item Creation Date:

Q32444 - Tow and Go Freeway Towing and Emergency Road Service Program - ORDINANCE

Agenda Item#: 47.

Background:

Qualifications received April 27, 2023, for Q32444 – Approve an ordinance awarding contracts to the respondents listed below for Tow and Go Freeway Towing and Emergency Road Services in the total amount of \$3,905,000.00 for the Houston Police Department (HPD).

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding **five (5) year contracts** to the respondents listed below for the Tow and Go Freeway Towing and Emergency Road Service program in the total amount of **\$3,905,000.00** for the Houston Police Department (HPD). The City intends to apply for future grants through HGAC and upon award of funds, an amendment will be brought to Council for additional spending authority to the contract.

The City will provide towing services by using designated Tow and Go operators. Tow and Go operators will be paid per tow using the grant funds from the H-GAC Agreement. The fees paid to each Tow and Go operators will be determined by the number of qualified tows and may vary for each Tow and Go operator. The H-GAC grant will also reimburse the City's for HPD's administrative costs associated with the stalled vehicle towing program.

The scope of work requires the contractors to provide all labor, equipment, tools, vehicles and supervision necessary to provide towing or emergency road services to wrecked or stalled vehicles. Each contractor holds a Police-Authorized Towing Service Agreement (PATSA) and will patrol assigned segments of the City's freeway system which increases public safety on the freeways, reduces traffic congestion, and ensure citizens are treated fairly by wrecker drivers.

The Request for Qualifications (RFQ) was advertised in accordance with the requirements of the State of Texas bid laws. Qualifications were received from twenty-four qualified respondents.

A Plus Customs & Restoration LLC	Merchants Vehicle Towing, LLC
Action Towing, Inc.	Meyerland Collision Center Inc.
Allied Collision Center, Inc.	Milam Street Auto Storage Inc. dba Fast Tow Zone One Auto Storage
Asha Automotive, Inc. dba Car King Towing	Milstead Automotive LTD.
Camel Towing & Recovery	Nahyah Enterprise LLC dba Hy-Tech Towing & Recovery
Cannino West Inc dba Best Tow	North Houston Motors, Inc.
Corporate Auto Services, Inc.	Pro Wrecker Enterprises, LLC.
D.C. Wrecker Service	Rbex Inc. dba Apple Towing Co.
Discovery Towing Corp dba Discovery Towing	REV Group, LLC
Houston Auto Tech, Inc.	Siberia Houston LNA LLC dba Expro Auto Towing
Humble Towing Service	Unified Auto Works Paint & Body, Inc dba Unified Auto Works
K.T.L. Enterprises Inc. dba SafeTow and KTL Auto Storage	Zone 3 Collision Center, LLC

The Evaluation Committee was composed of six (6) evaluators from Houston Police Department, Houston Public Works, Houston-Galveston Area Council, and TxDOT. The qualifications for selecting a Tow and Go Freeway Towing and Emergency Road Service vendor were based upon the following criteria:

- Responsiveness to the RFQ
- Proximity of Tow and Go Freeway Towing and Emergency Road Service segment to storage lot
- Incident Management Experience
- Driver Capacity
- Experience/Expertise

- Financial Strength
- Franchise Tax Account Status with the Texas Secretary of State
- Standing with HPD Auto Dealers Detail

Based on the evaluation results, HPD and SPD recommend the following contractors to participate in the Tow and Go Freeway Towing and Emergency Road Service program as listed below:

Tow Company	**TAG Segments
Humble Towing Service	(1), (2)
North Houston Motors, Inc.	(3), (4)
Zone 3 Collision Center, LLC	(5)
Unified Auto Works Paint & Body, Inc. dba Unified Auto Works	(6), (7), (31)
Cannino West Inc. dba Best Tow	(8)
Action Towing, Inc.	(9), (11)
Rbex Inc., dba Apple Towing Co.	(10), (16), (17)
Milam Street Storage, Inc. dba Tow Zone One Auto Storage	(12), (13), (14), (28)
Merchants Vehicle Towing, LLC	(15)
Allied Collision Center, Inc.	(18)
Pro Wrecker Enterprises, LLC	(19)
Siberia Houston LNA dba Expro Auto Towing	(20), (30)
Nahyah Enterprise LLC, dba Towing & Recovery	(21)
D.C. Wrecker Service	(22)
Milstead Automotive Ltd.	(23), (24)
Corporate Auto Service, Inc.	(25)
Asha Automotive, Inc. dba Car King Towing	(26), (33)
K.T.L. Enterprises Inc. dba SafeTow and KTL Auto Storage	(27), (29)

****Exhibit 1 lists the segments the contractors will be servicing through the Tow and Go Freeway Towing and Emergency Road Service program.**

DBE Participation:

This Request for Qualifications was issued as a goal-oriented contract with a 24% DBE participation goal. Each of the recommended contractors for award submitted a Pre-Award Good Faith Efforts to the Office of Business Opportunity, which was approved at 0%, as the scope of work lacks divisibility. Therefore, this contract will not be required to meet the 24% DBE participation goal.

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Allied Collision Center, Inc., Asha Automotive, Inc. dba Car King Towing, Cannino West Inc dba Best Tow, Corporate Auto Services, Inc., Humble Towing Services, Nahyah Enterprise LLC dba Hy-Tech Towing & Recovery, Merchants Vehicle Towing, LLC, North Houston Motors, Inc, Unified Auto Works Paint & Body, Inc dba Unified Autoworks, and Zone 3 Collision Center, LLC have elected to pay into the Contractor Responsibility Fund. Action Towing, Inc., Rbex Inc. dba Apple Towing Co, Milam Street Auto Storage Inc. dba Fast Tow Zone One Auto Storage, Pro Wrecker Enterprises, LLC, K.T.L. Enterprises Inc. dba Safetow and KTL Auto Storage, and Siberia Houston LNA LLC dba Expro Auto Towing will provide health benefits to eligible employees in compliance with City policy. D.C. Wrecker Service and Milstead Automotive LTD. will participate in both options.


Hire Houston First:

Hire Houston First does not apply because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal Note is required on grant items.

3/28/2024

DocuSigned by:

 6121834A077C41A

Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Departments	FY2024	Out-Years	Total
Houston Police Department	\$2,164,920.00	\$1,740,080.00	\$3,905,000.00

Amount and Source of Funding:

\$3,905,000.00 - Federal Local State Pass Through Fund (5030)

Contact Information:

Name	Dept/Division	Phone No.:
Barbara Fisher, Division Manager	Finance/SPD	(832) 393-8722
Candice Gambrell, Assistant Director	Finance /SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126
Sonja O'Dat, Council Liaison	HPD	(713) 308-1728

ATTACHMENTS:

Description	Type
Certification of Funds	Financial Information
OBO Waiver	Backup Material
Delinquent Tax Reports	Backup Material
Affidavit of Ownership pt 1	Backup Material
Affidavit of Ownership pt 2	Backup Material
Affidavit of Ownership pt 3	Backup Material
HGAC Contract	Backup Material
AM Best Reports	Backup Material
Certificate of Insurance pt 1	Backup Material
Certificate of Insurance pt 2	Backup Material
Certificate of Insurance pt 3	Backup Material
Certificate of Insurance pt 4	Backup Material
POP 1	Backup Material
POP 2	Backup Material
POP 3	Backup Material
Drug Policy - Action Towing	Backup Material
Drug Policy - Allied Collision	Backup Material
Drug Policy - Apple Towing	Backup Material
Drug Policy - Asha Automotive	Backup Material
Drug Policy - Cannino West	Backup Material
Drug Policy - Corporate Auto	Backup Material
Drug Policy - DC Wrecker	Backup Material
Drug Policy - Expro	Backup Material
Drug Policy - Fast Tow	Backup Material
Drug Policy - Humble Towing	Backup Material
Drug Policy - Hy-Tech Towing	Backup Material
Drug Policy - Merchants	Backup Material
Drug Policy - Milstead	Backup Material
Drug Policy - North Houston	Backup Material
Drug Policy - Pro Wrecker	Backup Material
Drug Policy - Safetow	Backup Material
Drug Policy - Unified Auto	Backup Material
Drug Policy - Zone 3 Collision Center	Backup Material