



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 4/2/2024

ALL

Item Creation Date: 3/18/2024

WS1023556900 - Audio and video equipment (Romeo Music LLC) - MOTION

Agenda Item#: 12.

**Background:**

**WS1023556900 – Approve spending authority in the total amount of \$144,069.62 for the purchase of audio and video equipment from Romeo Music, LLC. through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (Buy Board) for the General Services Department, on behalf of the Houston Public Library.**

**Specific Explanation:**

The Director General Services Department and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$144,069.62** for the purchase of audio and video equipment through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (Buy Board) for the Houston Public Library. It is further requested that authorization be given to issue a purchase order to the BuyBoard vendor, **Romeo Music LLC**.

This purchase consists of one (1) Apple-Mac-Studio, five (5) Rode-PodMic, 1 (one) Samsung – 70” 4K TV, 1 (one) Tripod, 1 (one) keyboard/mouse combination, and 1(one) USB-Hub. This equipment is to be delivered and install at Dr. Shannon Walker Library, located at 5505 Belrose Drive for the “TECHLink”, which is a multimedia and technology center - an innovative and transformative extension of the library's program of services which provide free and equitable access to new and emerging state-of-the-art technologies. The library specializes in video and music creation and has a recording lab, a music recording studio supported by an audio engineering lab, and a podcast/YouTube recording studio. The equipment purchased will provide the tools necessary to operate the labs and studios and will be reserved and used by patrons free of charge while in the library.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**MWBE Participation:**

MWBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

No significant Fiscal Operating Impact is anticipated as a result of this project.

3/26/2024

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 Jedediah Greenfield  
 Chief Procurement Officer  
 Finance/Strategic Procurement Division

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 Department Approval Authority

Estimated Spending Authority			
Departments	FY2024	Out-Years	Total
Houston Public Library	\$144,069.62	\$0.00	\$144.069.62

**Prior Council Action:**

Appropriation Ordinance 2020-537 approved by City Council June 17, 2020.

**Amount and Source of Funding:**

\$144,069.62  
 Public Library Consolidated  
 Fund No.: 4507 **Previously appropriated by Ord. #2020-537**

**Contact Information:**

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