



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 3/4/2024

T25559.A2 -Burglar Alarm Administration Services (PM AM Corporation) - ORDINANCE

Agenda Item#:

Background:

P15-T25559.A2 – Approve an ordinance authorizing a second amendment to contract No. 4600014110 between the City of Houston and PM AM Corporation (approved by Ord. No. 2017-0298 on May 3, 2017) to extend the contract term from May 10, 2024, to November 10, 2024, for burglar alarm administration services for the Administration and Regulatory Affairs Department

Specific Explanation:

The Director of the Administration and Regulatory Affairs Department (ARA) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a second amendment to the contract between the City of Houston and PM AM Corporation to extend the contract term from May 10, 2024, to November 10, 2024, for burglar alarm administration services for ARA.

The original contract was awarded on May 3, 2017, by Ordinance No. 2017-0298 for a five-year term with two one-year terms options to renew in the estimated revenue amount of \$10,500,000.00. On January 4, 2023, a First Amendment was approved by City Council by Ordinance No. 2023-0003 to add to the scope of work secondary collection services for the collection of false alarm penalties that are past due by 91 days or more. This contract term extension is necessary to allow sufficient time for ARA and SPD to complete a new procurement for these services, which will result in a new contract being submitted to City Council. All other terms and conditions of the original contract shall remain the same.

The scope of work requires the contractor to provide all labor, materials, and necessary supervision for the continuation of the City of Houston’s burglar alarm program. The contractor will manage alarm system permitting, false alarm tracking, billing, collection, accounting services, administration of false alarm fees and non-permitted penalties, and correspondence with alarm system users related to false alarm prevention and reduction measure in addition to and other special services.

M/WBE Participation:

The contract was awarded with an 8.55% goal for M/WBE participation, and PM AM Corporation is currently achieving 7.95% of the required MWBE goal. OBO will continue to monitor the contract for MWBE participation compliance.

Fiscal Note

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/22/2024

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by: Tina Paiz 606AE9FC66A94CC...

Department Approval Authority

3/22/2024

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Prior Council Action:

Ordinance No. 2017-0298, Passed May 3, 2017
Ordinance No. 2023-0003, Passed January 4, 2023

Amount and Source of Funding:

REVENUE - No Funding is required.

Contact Information:

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Jedediah Greenfield, Chief Procurement Officer Finance/SPD (832) 393-9126

ATTACHMENTS:

Table with 2 columns: Description, Type. Rows include T2559.A2 - Ownership Form, T2559.A2 - Clear Tax Report, T2559.A2 - Verification of M/WBE Approved.

T2559.A2 - Verification of MWBL Approved
T2559.A2 - Partially Signed Amendment to extend
T2559 - Executed Contract
T2559 - Approved RCA
T2559 - Ordinance 2017-0298
T2559.A1 - Approved RCA to Amend
T2559.A1 - Ordinance 2023-0003
T2559.A1 - Signed Amendment

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