



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

T32472 - Security Guard Services (Universal Protection Service, LP d/b/a Allied Universal Security Services) - ORDINANCE

Agenda Item#:

Background:

Proposals received on March 16, 2023 for S19-T32472 - Approve an ordinance awarding a contract to Universal Protection Service, LP d/b/a Allied Universal Security Services in an amount not to exceed \$2,432,000.00 for security guard services for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approved an ordinance awarding a **three-year contract, with two one-year options to Universal Protection Service, LP d/b/a Allied Universal Security Services** in an amount not to exceed **\$2,432,000.00** for security guard services for the Houston Health Department.

The scope of work requires the Contractor to provide competent, fully qualified Security Officers as well as the necessary equipment and supervision to provide high quality security services at various City facilities. The Contractor shall provide Security Officers for assignments to duties and locations as described in the Scope of Services or other times or locations designated by the City.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three Proposals were received from Universal Protection Service, LP d/b/a Allied Universal Security Services; Vets Securing America, Inc., and H-Town Security. The evaluation committee was comprised of three evaluators from the Houston Airport System (HAS) and two evaluators from Houston Police Department (HPD).

The proposals were evaluated based upon the following criteria.

- Management Plan/Approach
- Expertise and Qualifications
- Training
- Technology and Value-Added Services
- Price

Universal Protection Service, LP d/b/a Allied Universal Security Services was deemed the best respondent.

M/WBE Subcontracting:

The request for proposal was issued as a goal-oriented contract with a 15% M/WBE participation level. Universal Protection Service, LP d/b/a Allied Universal Security Services designated the below-named company as its certified M/WBE subcontractor.

Name	Type of Work	Dollar Amount	Percentage
USAPD, LLC d/b/a USA Patrol Division	Security Guard Services	\$364,800.00	15%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Universal Protection Service, LP d/b/a Allied Universal Security Services provides health benefits for eligible employees in compliance with City Policy.


Hire Houston First:

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Universal Protection Service, LP d/b/a Allied Universal Security Services does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

No Fiscal Note is required on grant items.

3/15/2024

DocuSigned by:

6121834A077C41A...

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

A8219D332CF4498...

Department Approval Authority

3/15/2024

ESTIMATED SPENDING AUTHORITY

Department	FY24	Out-Years	Total Amount
Houston Health Department	\$432,000.00	\$2,000,000.00	\$2,432,000.00

Amount and Source of Funding:

\$2,432,000.00 – Federal/Local/State Pass Through Grant Fund (5030)

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Purchasing Manager	FIN/SPD	832.393.8722
Carolyn Hanahan, Assistant Chief Policy Officer	FIN/SPD	832.393.9129
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description	Type
MWBE Contract Specific Goal Approval	Backup Material
MWBE Letter of Intent	Backup Material
MWBE Participation Plan	Backup Material
POP 1	Backup Material
POP 2	Backup Material
POP 3	Backup Material
Drug Policy Compliance Agreement	Backup Material
Drug Policy Compliance Declaration	Backup Material
Drug Policy No Safety Impact Positions	Backup Material
Conflict of Interest Questionnaire	Backup Material
Ownership Information Form	Backup Material
revised COF- funding information.pdf	Financial Information
Partially signed Contract	Contract/Exhibit