



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2023

Item Creation Date:

HR-Amending Section 14-170 of the Code of Ordinances relating to revisions of when newly hired eligible employees are eligible to use accumulated vacation leave

Agenda Item#: 29.

### **Summary:**

AN ORDINANCE AMENDING SECTION 14-170 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, RELATING TO ELIGIBILITY OF USE OF ACCRUED VACATION LEAVE; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

### **Background:**

The Human Resources Department recommends the proposed revisions to Chapters 14 relating to of when newly hired eligible employees are eligible to use accumulated vacation leave.

In keeping with the City's goal of being a workplace of choice, the Human Resources Department recommends revising Chapter 14, specifically section 170, to remove the six (6) month waiting period for when an employee is eligible to use accrued vacation leave.

No additional changes are recommended.

If approved by council, the revisions to the ordinance would apply to eligible hires hired on or after the Saturday of the first full pay period after City Council approves this request.

Funding for this item is adopted in the FY 2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Jane Cheeks", written over a horizontal line.

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Jane Cheeks

Human Resources Director

### **Prior Council Action:**

Ordinance 2015-1300 adopted 12/16/2015

### **Contact Information:**

Jane Cheeks 832-393-6043

Alisa Franklin-Brooks 832-393-6172