



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 5/15/2023

HPW – 20MYR01 Professional Services / Pape-Dawson Consulting Engineers, LLC

Agenda Item#: 45.

Summary:

ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **PAPE-DAWSON CONSULTING ENGINEERS, LLC** for ADA Self-Evaluation and Transition Plan; providing a maximum Contract amount - \$316,660.00 - Building Inspection Fund

Background:

SUBJECT: Professional Services Contract between the City and Pape-Dawson Consulting Engineers, LLC for ADA Self-Evaluation and Transition Plan.

RECOMMENDATION: An ordinance approving a Professional Services Contract with Pape-Dawson Consulting Engineers, LLC for ADA Self-Evaluation and Transition Plan and allocate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Mayor’s initiative program to improve the City’s ADA compliance.

DESCRIPTION/SCOPE: This project consists of the design and facilitation of public outreach citywide to handle complex implementation planning and tracking to complete the updated transition plan.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I Services. Phase I is to include self-evaluation analysis including risk audit findings, review of City ADA guidelines, and the City’s ADA Policy and Practices.

The Contract duration for this project is one (1) year with a one-year renewal.


The total cost of this project is \$316,660.00.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: M/WBE goal set for the project is 26.00%. The Consultant has proposed a 26.10% MWBE plan to meet the goal.

| | <u>Name of Firms</u> | <u>Work Description</u> | <u>Amount</u> | <u>% of Total Contract</u> |
|----|----------------------------|--------------------------------------|---------------|----------------------------|
| 1. | TouchPoint Strategies, LLC | Public relations consulting services | \$82,648.26 | 26.10% |
| | | TOTAL | \$82,648.26 | 26.10% |

FISCAL NOTE: Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 11/28/2023
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 Carol Ellinger Haddock, P.E., Director
 Houston Public Works

Estimated Spending Authority

| Department | FY24 | Out-Years | Total |
|----------------------|--------------|------------------|--------------|
| Houston Public Works | \$316,660.00 | \$0.00 | \$316,660.00 |

Amount and Source of Funding:

\$316,660.00
Building Inspection Fund
Fund No. 2301

Contact Information:

Angel Ponce
Director, Mayor's Office for People with Disabilities
Phone: (832) 394-0816

ATTACHMENTS:

| Description | Type |
|----------------------------------|-----------------------------|
| Signed Coversheet | Signed Cover sheet |
| Maps | Backup Material |
| OBO Docs | Backup Material |
| FORM B | Backup Material |
| Ownership Info Form & Tax Report | Backup Material |
| Pay or Play | Backup Material |
| Form 1295 | Backup Material |
| SAP Documents | Financial Information |
| Budget vs Actual 20MYR01 | Financial Information |
| Funding Verification | Financial Information |
| Signed Ordinance | Ordinance/Resolution/Motion |