



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

T32786 - Snow and Ice Removal Services (TD Snow Removal Corporation d/b/a Top Dog Services) - ORDINANCE

Agenda Item#:

### **Background:**

**Request for Proposals received on June 22, 2023 for S19-T32786 - Approve an ordinance awarding a contract to TD Snow Removal Corporation d/b/a Top Dog Services in an amount not to exceed \$3,750,000.00 for snow and ice removal services for the Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options to TD Snow Removal Corporation d/b/a Top Dog Services** in an amount not to exceed **\$3,750,000.00** for snow and ice removal services for the Houston Airport System.

The scope of work requires the Contractor to provide all labor, supervision, management, equipment, parts, materials, tools, instrument, expendable items, incidentals, fuel, transportation, maintenance and operational support, and necessary insurance to provide snow and ice removal services, in case of a major winter storm, to keep the runways/taxiways at George Bush Intercontinental Airport/Houston (IAH) and William P. Hobby Airport (HOU) operating safely and efficiently. The services shall be provided in accordance with FAA rules and guidelines.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Two proposals were received from TD Snow Removal Corporation d/b/a Top Dog Services and Snow Systems Nationwide, Inc. The evaluation committee was comprised of four evaluators from the Houston Airport System (HAS), General Services, and Houston Public Works Departments.

The proposals were evaluated based upon the following criteria.

- Experience/Expertise
- Past Performance
- Service and Support
  - Quality and Workmanship
  - Methodology
- Price

Based on the evaluations of the proposals, TD Snow Removal Corporation d/b/a Top Dog Services was deemed the best proposer having met all requirements and was recommended for contract award.

### **M/WBE Participation:**

Zero-percent goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

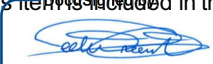
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, TD Snow Removal Corporation d/b/a Top Dog Services provides health benefits for eligible employees in compliance with City Policy.

### **Hire Houston First:**

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, TD Snow Removal Corporation d/b/a Top Dog Services does not meet the requirements for HHF designation; no HHF firms were within three percent.

### **Fiscal Note:**

Funding for this item is provided in the FY24 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

  
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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Department Approval Authority

11/21/2023

**ESTIMATED SPENDING AUTHORITY**

<b>Department</b>	<b>FY24</b>	<b>Out-Years</b>	<b>Total Amount</b>
Houston Airport System	\$554,000.00	\$3,196,000.00	\$3,750,000.00

**Amount and Source of Funding:**

**\$3,750,000.00**

HAS Revenue Fund

Fund No.: 8001

**Contact Information:**

<b>NAME:</b>	<b>DEPARTMENT/DIVISION</b>	<b>PHONE</b>
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Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

**ATTACHMENTS:**

**Description**

Ownership Information Form  
Zero-Percent MWBE Approval  
Conflict of Interest Questionnaire  
Certificate of Interested Parties - Form 1295  
POP 1  
POP 2  
POP 3  
Funding  
Secretary of State (SOS)  
Contract  
Drug Policy Compliance Agreement  
Drug Policy Compliance Declaration  
Drug Policy No Safety Impact Positions  
COI and Endorsements  
AM Best Ratings

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Backup Material  
Contract/Exhibit  
Backup Material  
Backup Material  
Backup Material  
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