



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/30/2023

L32726 - Water Meter Instrumentation, Calibration and Repair Services (Wingo Service Co., Inc.) - ORDINANCE

Agenda Item#:

### **Background:**

**Sole Bid Received on May 4, 2023, for P23-L32726 – Approve an Ordinance to Award a Contract in the maximum amount not to exceed \$1,093,164.00 to Wingo Service Co, Inc. for Water Meter Instrumentation, Calibration and Repair Services for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an Ordinance to Award a **three-year contract with two one-year options to renew to Wingo Service Co., Inc. (Wingo)** in the maximum contract amount of **\$1,093,164.00** on its sole bid for Water Meter Instrumentation, Calibration and Repair Services for Houston Public Works.

The Contractor shall furnish all supervision, labor, parts, tools, materials, transportation, equipment, supplies, and facilities to provide on-demand maintenance services to the Surface Water System. The City of Houston has identified approximately 225 site locations for the Contractor to perform on-demand calibration checks and/or calibrations on electromagnetic, Venturi, open channel, weir, flume, and other types of flow meters. The Contractor may also be called upon to perform-demanded service flow tests to fire service lines using ultrasonic meters or other flow detection devices.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Sixteen (16) prospective bidders downloaded the solicitation document from SPD's e-bidding website and one (1) bid was received as outlined below:

Company Name	Bid total Amount
1. Wingo Services Co., Inc.	\$1,093,164.00

- After receipt of the bid, a few of the prospective bidders were contacted to determine the reason for the limited response to the solicitation. However, there was no response to the inquiry.

### **M/WBE Subcontracting:**

This Invitation to Bid was issued as a goal-oriented contract with an 2.18% MWBE participation level. Wingo Service Co, Inc. has designated the below-named company as its certified MWBE subcontractor.

Subcontractor	Type of Work	Amount	Total Percentage
Ace Controls, LLC	Electrical Materials	\$23,831.00	2.18%

### **Pay or Play:**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case Wingo has elected to pay into the Contractor responsibility Fund in compliance with City policy.

### **Hire Houston First:**

The proposed awards require compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Wingo Service Co., Inc. does not meet the requirements for the Hire Houston First; no Hire Houston First firms were within three percent.

### **Fiscal Note:**

Funding for this item is included in the FY 24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
 Finance/Strategic Procurement Division

10/31/2023

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Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

11/2/2023

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<b>Estimated Spending Authority:</b>			
Department	FY2024	Out Years	Total
Houston Public Works	\$240,000.00	\$853,164.00	\$1,093,164.00

**Amount and Source of Funding:**

\$1,093,164.00 – Water and Sewer System Operating Fund (8300)

**Contact Information:**

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Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
L32726 - Bid Documents	Backup Material
L32726 - Bid Tab	Backup Material
L32726 - Form A	Signed Cover sheet
L32726 - Ownership Forms	Backup Material
L32726 - Tax Report	Backup Material
L32726 - SOS	Backup Material
L32726 - Insurance Documents	Backup Material
L32726 - AM Best Documents	Backup Material
L32726 - Pay Or Play	Backup Material
Drug Form	Backup Material
L32726 - Conflict of Interest Form	Backup Material
L32726 - MWBE Approved Goal	Backup Material
L32726 - Letter of Intent-Participation Plan	Backup Material
Budget vs Actual L32726	Financial Information