



TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

SUBJECT: Amend Ordinance No. 2013-1201 to Increase the Maximum Contract Amount for the Task Order Contract with Collaborate Arch, LLC.	Page 1 of 1	Agenda Item
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FROM (Department or other point of origin): General Services Department	Origination Date	Agenda Date
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DIRECTOR'S SIGNATURE: Scott Minnix  9/14/15	Council District(s) affected: All
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For additional information contact: Jacquelyn L. Nisby  Phone: 832-393-8023	Date and identification of prior authorizing Council action: Ordinance No. 2013-1201; December 18, 2013
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RECOMMENDATION: Approve an Ordinance amending Ordinance No. 2013-1201 (passed December 18, 2013) to increase the maximum contract amount to \$2,000,000 for the task order contract with Collaborate Arch, LLC.

Amount and Source of Funding: N/A	Finance Budget:
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SPECIFIC EXPLANATION: The General Services Department recommends that City Council approve an Ordinance amending Ordinance No. 2013-1201 to increase the maximum contract amount from \$1,500,000 to \$2,000,000 for the Task Order Contract with Collaborate Arch, LLC (Collaborate). It is expected that Collaborate will deplete the \$1,500,000 cap by September 2015. The requested increase will allow Collaborate to complete pending task orders which will exceed the current \$1,500,000 maximum contract amount.

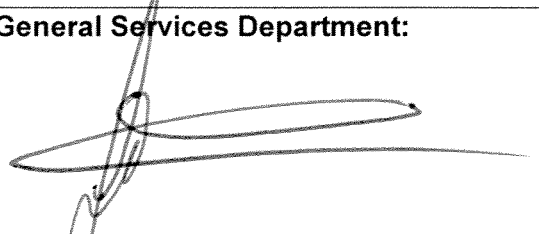
PREVIOUS HISTORY AND PROJECT SCOPE: On December 18, 2013, Ordinance No. 2013-1201, City Council approved a three-year task order contract with two one-year renewals with Collaborate for professional architectural services and set a maximum contract amount of \$1,500,000. Under the terms of the contract, Collaborate provides architectural and engineering services on an as needed basis for various City departments and seals documents to comply with the City Building Codes.

M/WBE INFORMATION: The original task order contract with Collaborate has an 8% M/WBE goal. To date, Collaborate has achieved 35.35% M/WBE participation.


SM:JLN:RAV:JR:EA

c: Marta Crinejo, Jacquelyn L. Nisby, Morris Scott, James Reddington, Martha Leyva, File

REQUIRED AUTHORIZATION CUIIC ID# 25DSGN104

General Services Department:  Richard A. Vella Chief of Design & Construction Division	
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