



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/14/2023

Item Creation Date:

H33064 - Staff Augmentation Contract Compliance Monitoring Services-Construction-  
(MPACT Strategic Consulting, LLC) - ORDINANCE

Agenda Item#: 28.

**Background:**

**Professional Service (S92-H33064) - Approve an ordinance authorizing a professional service agreement between the City of Houston and MPACT Strategic Consulting, LLC in the total amount of \$249,997.50 for Staff Augmentation Contract Compliance Monitoring Services for construction projects for Houston Public Works.**

**Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **one-year contract with two one-year options to MPACT Strategic Consulting, LLC** for the total amount not to exceed **\$249,997.50** for Staff Augmentation Contract Compliance Monitoring Services for constructions projects for Houston Public Works.

The Scope of Work requires the contractor to provide contract compliance monitoring services as per the guidelines and procedures set forth by Houston Public Works. They will assist and train contractors and subcontractors on the use of LCPTracker compliance tool for prevailing wage and weekly payroll submission and reporting. They will provide training for contractors and subcontractors as needed to achieve prevailing wage compliance. They will support and advice regarding any inquiries for information. They will also provide technical assistance with discrepancies or issues found on prevailing wage compliance.

This recommendation is made pursuant to section 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

**MWBE Participations:**

Zero-percent goal documentation approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, MPACT Strategic Consulting, LLC has elected to 'Play' by providing health benefits for each covered employee.

**Hire Houston First:**

This procurement is exempt from the City's 'Hire Houston First' Ordinance. Bids/proposals were not solicited because the department is utilizing a professional service for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/27/2023

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Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

10/27/2023

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Estimated Spending Authority			
Departments	FY2024	Out-Years	Total
Houston Public Works	\$8,233.00	\$241,764.50	\$249,997.50

**Amount and Source of Funding:**

**\$249,997.50**

Dedicated Drainage and Street Renewal Fund

Fund No.: 2310

**Contact Information:**

<b>Name</b>	<b>Dept/Division</b>	<b>Phone No.:</b>
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Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
H33064-PROPOSAL	Backup Material
H33064-PROFESSIONAL SVCS. JUSTIFICATION	Backup Material
H33064-ATTACHMENT A	Financial Information
H33064-MWBE WAIVER	Backup Material
H33064-AFFIDAVIT OF OWNERSHIP-MPACT	Backup Material
H33064-TAX REPORT	Backup Material
H33064-DRUG FORMS	Backup Material
H33064-POP FORMS	Backup Material
H33064-SIGNED AGREEMENT	Backup Material