



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/8/2023

ALL

Item Creation Date: 10/16/2023

E33062 - Online Continued Education for EMT's and Paramedics (Lexipol, LLC) - MOTION

Agenda Item#: 7.

Background:

Professional Service (S87 - E33062) - Approve spending authority in the amount not to exceed \$59,432.00 for the purchase of online continuing education courses from Lexipol, LLC. for the Houston Fire Department.

Specific Explanation:

The Chief of the Houston Fire Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$59,432.00** for the purchase of continuing education online courses and that authorization be given to issue a purchase order to **Lexipol, LLC**.

These online courses will provide training to approximately 3800 members through September 24, 2024. These online courses will be utilized by emergency medical technicians and paramedics to fulfill the annual continuing education requirements set by the Department of State Health Services.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that " a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

M/WBE Subcontracting:

This Procurement is exempt from the M/WBE, subcontracting goal participation as the total project expenditure does not exceed the City's \$100,000.00 threshold.

Hire Houston First:

This procurement was exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional service for this procurement.

Fiscal Note:

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

10/26/2023

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Jedidiah Greenfield
Chief Procurement Officer
 Finance/Strategic Procurement Division

10/26/2023

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Department Approval Authority Signature

Estimated Spending Authority

Department	FY24	Out Years	Total
Houston Fire	\$59,432.00	\$.00	\$59,432.00

Amount and Source of Funding:

\$59,432.00
 General Fund
 Fund No. 1000

Contact Information:

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 Candice Gambrell SPD 832-393-9129
 Jedediah Greenfield SPD 832-393-9126

ATTACHMENTS:

ATTACHMENTS:

Description	Type
E33062 - Certification of Funds - Fiscal Form A	Financial Information
E33062 - Ownership Forms	Backup Material
E33062 - Delinquent Tax Report	Backup Material
E33062 - Conflict of Interest	Backup Material
E33062 - Lexipol - Quote - Agreement	Backup Material
E33062 - Funding Summary	Backup Material
E33062 - Professional Services Justification Form	Backup Material
E33062 - Professional Services Justification - APPROVAL	Backup Material