



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/8/2023

ALL

Item Creation Date:

L26575.A1 - Wood and Yard Waste Processing Services ( The LETCO GROUP LLC, dba Living Earth) - ORDINANCE

Agenda Item#: 24.

**Background:**

**S05-L26575.A1 – Approve an ordinance authorizing a first amendment to Contract No. 4600014912 between the City of Houston and The LETCO GROUP LLC, dba Living Earth (approved by Ord. No. 2018-646 on August 15, 2018) to extend the contract term from November 19, 2023 to November 18, 2024 and amend Exhibit F (Fees and Costs Schedule) for wood and yard waste processing services for the Solid Waste Management Department.**

**Specific Explanation:**

The Director of the Solid Waste Management Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the **City of Houston** and **The LETCO GROUP LLC, dba Living Earth** to extend the contract term from **November 19, 2023 to November 18, 2024** and amend **Exhibit F (Fees and Costs Schedule)** for wood and yard waste processing services for the Solid Waste Management Department.

The original contract was awarded on August 15, 2018, by Ordinance No. 2018-646 for a three-year term with two one-year options to renew in the amount not to exceed \$3,687,933.73. The contract term was from August 27, 2018 through August 26, 2023. Prior to expiration, the contract was extended for 90-days until November 19, 2023. Expenditures as of October 11, 2023 totaled \$3,177,526.28. There is sufficient spending authority remaining in the contract to carry the City through the extended one-year period. The Fees and Costs schedule is being amended to increase unit prices due to major increases in costs related to fuel, labor, supplies, and labor shortage.

The scope of work requires the contractor to furnish all tools, supplies, transportation, equipment, labor, training and supervision necessary to provide wood and yard waste processing services for the Solid Waste Management Department.

**MWBE Subcontractor:**

This contract was awarded with a 13% goal for MWBE Participation. The LETCO GROUP LLC, dba Living Earth is achieving 27.49% of the required MWBE goal.

**Fiscal Note:**

No additional spending authority is required. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/24/2023

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**Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division**

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10/24/2023

**Department Approval Authority Signature**

**Prior Council Action:**

Ordinance No. 2018-646 - Approved by City Council on August 15, 2018

**Amount and Source of Funding:**

NO FUNDING REQUIRED

**Contact Information:**

Desiree Heath      SPD      832-393-8742  
Candice Gambrell      SPD      832-393-9129  
Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:**

Description	Type
L26575.A1 - Verification of MWBE	Backup Material
L26575 - Prior RCA	Backup Material
L26575 - Original Signed Contract	Contract/Exhibit
L26575 - 90-Day Extension I tr	Backup Material

2018-03-01 Day Extension Ltr  
Original Ordinance 2018-646

Backup Material  
Backup Material