



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/24/2023

ALL

Item Creation Date: 10/11/2023

E33054 - Temporary Roofing System Installation (D7 Roofing & Metal, LLC) - MOTION

Agenda Item#: 8.

Summary:

NOT A REAL CAPTION

APPROVE final payment in amount not to exceed \$178,700.00 for the installation of a temporary roofing system for the Houston Airport System, awarded to **D7 ROOFING & METAL, LLC** - Enterprise Fund

Background:

Emergency Purchase Order (E33054) - Approve final payment to D7 Roofing & Metal, LLC. in the amount of \$178,700.00 for the installation of a temporary roofing system for the Houston Airport System (HAS).

Specific Explanation:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve final payment in the total amount of **\$178,700.00** for the installation of a temporary roofing system for the Supply Chain Management building located at 18600 Lee Road and that authorization be given to issue a purchase order to **D7 Roofing & Metal LLC**.

The Chief Procurement Officer issued an emergency purchase order to D7 Roofing & Metal, LLC on June 11, 2023, for the installation of a temporary roofing system for the Supply Chain Management Building. On June 10, 2023, a severe weather event resulted in significant damage to the roof of the Supply Chain Management building located at 18600 Lee Road. This roof failure led to substantial water infiltration within the building, resulting in extensive damage to the working areas. As a direct consequence, approximately 70 City employees were displaced from their office spaces. Houston Airport System reconciled final invoices submitted by the vendor on August 14, 2023, for payment totaling \$178,700.00.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, which provides "a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/18/2023

DocuSigned by:

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Departments	FY2024	Out-Years	Award Amount
Houston Airport System	\$178,700.00	\$0.00	\$178,700.00

Amount and Source of Funding:

\$178,700.00 - HAS - Revenue Fund (8001)

Contact Information:

Jedediah Greenfield, Chief Procurement Officer
Finance Department
Phone: (832) 393-9126

ATTACHMENTS:

Description

Emergency Purchase Justification Form
Invoice
Ownership Form
Approval Screenshot
Certification of funds
RCA Funding Request

Type

Backup Material
Backup Material
Backup Material
Backup Material
Financial Information
Financial Information