



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/24/2023

ALL

Item Creation Date: 8/31/2023

E32983 - Envisionware Maintenance Renewal (Envisionware Inc.) - MOTION

Agenda Item#: 8.

Background:

Sole Source (P15-E32983) – Approve spending authority in an amount not to exceed \$394,103.85 for software upgrades, maintenance, and support services for a series of products from EnvisionsWare, Inc. for the Houston Public Library.

Specific Explanation:

The Director of Houston Public Library and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$394,103.85** for software upgrades, maintenance, and support services for a series of products and that authorization be given to issue purchase orders as needed for **five-year (5) period** to **EnvisionWare, Inc.**

The scope of work requires that EnvisionWare supply, maintain, update, and repair any equipment provided to HPL, include reservation and printing systems, mobile device printing systems, self-service tablet dispensers with accompanying software, and self-service lockers with accompanying software. Furthermore, the scope of work requires that EnvisionWare include support services as part of the subscription to the cloud service platform, which includes telephone support, online customer service support, software maintenance and upgrades, and marketing kits, amongst other remote services. These products and services can only be purchased and licensed through Envisionware.

EnvisionWare is the sole company with access to source code and thus the only company that can make updates for features and defects to any software. EnvisionWare is also the only company that is authorized to provide ongoing support and exclusively controls access to new software downloads, documentation, and customer center access. The System Monitor diagnostic suite installed with most EnvisionWare applications uploads information about support issues including diagnostic logs into EnvisionWare's management system, which is accessible only by EnvisionWare employees.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..."is exempt from the competitive requirements of purchases.

MWBE Participation:

MWBE Zero percent goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/16/2023

DocuSigned by:

6121834A077C41A

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Departments	FY2024	Out-Years	Award Amount
Houston Public Library	\$78,820.77	\$315,283.08	\$394,103.85

Amount and Source of Funding:

\$394,103.85 - General Fund (1000)

Contact Information:

Jedediah Greenfield SPD (832) 393-9126

ATTACHMENTS:

ATTACHMENTS:

Description

Certification of Funds
Quote
Sole Source
Tax Report
Ownership Form
MWBE OBO Wavier

Type

Financial Information
Backup Material
Backup Material
Signed Cover sheet
Backup Material
Backup Material