



Fund Reservation Request Form

RCA #

Outline Agreement #

Budget Document #

- New
- Amend
- Supplemental Allocation Letter

(If Applicable, enter SAP - FMBB document # for Capital or Non-Capital Budgets)

Fund Reservation: Header Data

Document Type

Reference Document

Document Date

(Used only to reference an existing Fund Reservation #)

Company Code

Grand Total

Currency/rate

Document Text
(maximum of 50 characters)

Fund Reservation: Detail Data

Ln	Original Amount	Text	Fund	G/L Account	Cost Center	Internal Order (Required for GRANTS)	WBS Element (Required for Capital Projects)
1	65,000.00	Settlement Sandra L. Ortiz vs. COH Civil Action No. 4:19 -cv-02488	1004	521945	9000120001		
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Authorizations

Prepared by: Maribel Torres

Date: 10.17.23

Requested by: LECS

Date: 10.17.23

Department Authorization Maribel Torres

Date: 10.17.23

Controller's Office Authorization _____

Date: _____