



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/24/2023

ALL

Item Creation Date: 10/5/2023

107091 -Guard Rails - MOTION (Patricia Tech Supply and Service)

Agenda Item#: 5.

**Background:**

**Informal Bids Received August 2, 2023, for 107091 – Approve an award to Patricia Tech Supply and Service, in the total amount of \$17,816.00 for the purchase of Guardrails.**

**Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Patricia Tech Supply and Service** in the total amount of **\$17,816.00** for the purchase of guardrails and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of 8 (eight) guardrails, which are needed to replace missing or damaged guardrails used to prevent accidents. Guardrails absorb the impact from vehicles when they lose control. The guardrails follow the Texas Department of Transportation safety requirements. This equipment will be stored at the Houston Public Works warehouse.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Patricia Tech Supply and Service has already received \$49,436.40 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Twelve (12) prospective bidders downloaded the solicitation document from SPD's e-bidding website and three (3) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Patricia Tech Supply and Service	\$17,816.00
2. Abacus Quality System Services, Inc.	\$18,240.00
3. Ferullo Construction & Supplies	\$20,000.00

Patricia Tech Supply and Service.: Award on its overall low bid meeting specifications in the total amount of \$17,816.00.

**MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Patricia Tech Supply and Service is a designated HHF company, and they were the successful awardee without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jeddiah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

Carol Elingen-Haddock, P.E., Director  
Houston Public Works

**Estimated Spending Authority:**

Department	FY2024	Out Years	Total
Houston Public Works	\$17,816.00	\$0.00	\$17,816.00

**Amount and Source of Funding:**

\$17,816.00

Dedicated Drainage and Street Renewal Fund – Metro et al  
Fund No.: 2312

**Contact Information:**

Brian Blum, Assistant Director

(832) 395-3717

**ATTACHMENTS:**

**Description**

Bid Tab  
Ownership Information  
Tax Form  
Conflict of Interest  
Form A  
HHF

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Backup Material