



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/17/2023

ALL

Item Creation Date: 9/25/2023

E33020 - Emergency Waterline Repair Inspections (Middleton & Brown, LLC) - MOTION

Agenda Item#: 7.

**Summary:**

**NOT A REAL CAPTION**

**MIDDLETON BROWN, LLC** for spending authority for Emergency Waterline Inspection Services for Houston Public Works - 9 Months - \$6,200,000.00 - Enterprise Fund

**Background:**

**Emergency Purchase Order (E33020) – Approve spending authority in an amount not to exceed \$6,200,000.00 to Middleton Brown, LLC. for emergency waterline repair inspection services for Houston Public Works.**

**Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$6,200,000.00** for emergency waterline inspection services and that authorization be given to issue purchase orders for a **nine-month period to Middleton Brown, LLC.**

The Chief Procurement Officer issued an emergency purchase order to Middleton Brown, LLC. on August 9, 2023, to complete waterline repair inspection due to the increase of breaks caused by drought conditions. The City of Houston's distribution system had been experiencing a high volume of waterline breaks with the number of breaks steadily increasing over the summer months. The contractor has provided additional emergency crews to inspect waterlines in an effort to reduce this high number of breaks and minimize the risk of reduced pressure and operational disruption in the water distribution system.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

**MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/12/2023

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Jedediah Greenfield, Chief Procurement Officer  
 Finance/Strategic Procurement Division

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Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

10/13/2023

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Estimated Spending Authority:			
Department	FY2024	Out Years	Total
Houston Public Works	\$6,200,000.00	\$0.00	\$6,200,000.00

**Amount and Source of Funding:**

**\$6,200,000.00**

Water & Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

Name	Department/Division	Phone Number
Jedediah Greenfield, Chief Procurement Officer	SPD	(832) 393-9126
Brian Blum, Assistant Director	HPW	(832) 395-2717

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Budget vs Actual E33020	Financial Information
Funding Verification	Financial Information
Conflict of Interest Form	Backup Material
EPO Form	Backup Material
Form A	Backup Material