



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/24/2023

District I

Item Creation Date: 10/10/2023

E33011 - Hermann Square Holiday Lighting (Decor IQ) - MOTION

Agenda Item#: 7.

Background:

E33011 – Approve Spending Authority in the amount not to exceed \$148,000.00 for the purchase of holiday lighting services for Hermann Square from Decor IQ through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Government Purchasing Cooperative (BuyBoard) for the Mayor’s Office of Special Events.

Specific Explanation:

The Director of the Mayor’s Office of Special Events and The Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$148,000.00** for the purchase of holiday lighting services for Hermann Square for the Mayor’s Office of Special Events, and that authorization be given to issue purchase orders for a **three-month** period with the Texas Local Government Purchasing Cooperative (BuyBoard) contractor **Decor IQ**.

The scope of work requires the contractor to provide all labor and materials for all furnishing, setup/installation, maintenance, and removal of LED holiday lights in Hermann Square.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Subcontracting:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

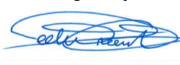
Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/12/2023

Proposed by:

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Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2024	Out Years	Total
Mayor’s Office of Special Events	\$148,000.00	\$0.00	\$148,000.00

Amount and Source of Funding:

\$148,000.00 - Tourism Promotion Fund (2429)

Contact Information:

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

ATTACHMENTS:

Description	Type
Fiscal Form A	Financial Information
Ownership Form	Backup Material
Cooperative Contract	Backup Material
Cooperative Justification Form	Backup Material