



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/24/2023

District C, ALL

Item Creation Date:

HCD23-89 Catholic Charities CDBG Initial Agreement

Agenda Item#: 4.

**Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Catholic Charities of the Archdiocese of Galveston-Houston (Catholic Charities), providing up to \$150,000.00 in Community Development Block Grant (CDBG) funds to provide case management and employment services to 150 unduplicated low-to-moderate income individuals living in Houston.

Employment services may include job training and education, resume writing, interview preparation, financial coaching, and training to obtain job certifications for career and employment advancement. By providing these services, Catholic Charities will help participants increase their stability and obtain the resources they need to successfully gain and maintain employment.

Category	Amount	Percent
Program Services	\$127,500.00	85.00%
Administrative	\$22,500.00	15.00%
Total	\$150,000.00	100.00%

HCD conducted a Notice of Funding Availability (NOFA) for CDBG Entitlement funding in fiscal year 2023 with the option to renew in up to one-year increments at the City's discretion. Catholic Charities was one of the selected agencies. This initial Agreement will provide funding from November 1, 2023, through October 31, 2024.

Catholic Charities has received funding through various agreements with the City since 2003 and had no findings on the last compliance monitoring.

**Fiscal Note:**

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on September 19, 2023.

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*Keith W. Bynam*  
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Keith W. Bynam, Director

**Amount and Source of Funding:**

\$150,000.00 Federal Government – Grant Funded (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

Description	Type
Affidavit of Ownership	Backup Material
Delinquent Tax Report	Backup Material