



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 9/15/2023

E32999 - Vehicle Repair & Maint Supplies - Chastang Enterprises - Motion

Agenda Item#:

**Background:**

**Emergency Purchase Order (E32999) – Approve spending authority in an amount not to exceed \$350,000.00 for the purchase of services and parts from Chastang Enterprises-Houston LLC, for the Fleet Management Department (FMD).**

**Specific Explanation:**

The Director of Fleet Management (FMD) and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$350,000.00** for services and parts for trash/recycling services and that authorization be given to issue a **one-time** purchase order, to **Chastang Enterprises-Houston LLC**.

The Chief Procurement Officer issued an **emergency purchase order** to Chastang Enterprises-Houston LLC on 7/26/23. There has continued to be long downtimes to complete repairs of critical solid waste equipment which affects trash and recycling services. To repair critical equipment immediately and work through the backlog of repairs and engine breakdowns, in order not to disrupt services to the community, FMD needs an emergency purchase order.

This recommendation is made pursuant to subsection 252.022(a)(1) of the Texas Local Government Code, which provides that a procurement necessary to immediately meet the needs of residents or to preserve public property of the municipality is exempt from the competitive requirements for purchases.

**MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/25/2023

DocuSigned by:

DocuSigned by:

9/28/2023

**Jedediah Greenfield**  
Chief Procurement Officer

**Gary Glasscock**  
Department Approval Authority

**Estimated Spending Authority**

Departments	FY2024	Out-Years	Award Amount
Fleet Management Department	350,000.00	\$0.00	\$350,000.00

**Amount and Source of Funding:**

**\$350,000.00**

Fleet Management Fund

Fund: 1005

**Contact Information:**

Jedediah Greenfield SPD (832) 393-9126

**ATTACHMENTS:**

Description	Type
RCA	Backup Material
Certification of Funds	Financial Information
Form A	Financial Information

Justification Form  
OBO  
Ownership Form

Backup Material  
Backup Material  
Backup Material