



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/10/2023

ALL

Item Creation Date: 9/17/2023

CSO – Harris County Election Services Agreement 11/7/2023 Election

Agenda Item#: 7.

**Background:**

**SUMMARY:**

ORDINANCE approving and authorizing an agreement between the City of Houston and Harris County for the November 7, 2023 joint election and setting a maximum contract allocation.

**RECOMMENDATION:**

The City Council pass an ordinance approving and authorizing a joint election services agreement (“Agreement”) with Harris County relating to the joint election to be held on November 7, 2023.

**SPECIFIC EXPLANATION:**

The proposed ordinance approves the Agreement under which Harris County will conduct the joint entity elections to be held on November 7, 2023. Under the Agreement, each participating entity is allocated and obligated to pay its pro rata share of the actual cost of the election, including expenses for polling locations, ballots, election personnel, and administrative costs.

The sum of \$2,631,265.01 allocated in the ordinance is above the amount of \$2,392,059.10 estimated by the Harris County Clerk’s Office. If the final cost of the election exceeds the estimated cost, and the amount allocated by the proposed ordinance is insufficient to pay the City’s allocated share of such cost, Council approval will be requested for any additional amount needed to meet the City’s obligation under the Agreement.

**FISCAL NOTE:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Pat Jefferson-Daniel*  
Pat Jefferson-Daniel, City Secretary 9/28/2023

**Prior Council Action:**

2023-624 (O) 8/2/2023  
2023-647 (O) 8/30/2023

**Amount and Source of Funding:**

\$2,631,265.01  
General Fund  
Fund 1000

**Contact Information:**

Pat Jefferson-Daniel, City Secretary  
City of Houston  
Phone: 832-393-1100

**ATTACHMENTS:**

Description	Type
Special Election Ordinance	Ordinance/Resolution/Motion
Special Election Contract	Contract/Exhibit