



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 9/7/2023

E32984 - Vehicle Repair & Maintenance Services (Houston Freightliner, Inc.) - MOTION

Agenda Item#: 7.

Summary:

NOT A REAL CAPTION

HOUSTON FREIGHTLINER, INC. for services and emergency repairs for trash/recycling services and that authorization be given to issue a **one-time** purchase order - \$150,000.00 - Fleet Management Fund

Background:

Emergency Purchase Order (E32984) – Approve spending authority in an amount not to exceed \$150,000.00 for the purchase of services and repairs from Houston Freightliner, Inc. for the Fleet Management Department (FMD).

Specific Explanation:

The Director of Fleet Management (FMD) and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$150,000.00** for services and emergency repairs for trash/recycling services and that authorization be given to issue purchase orders, as necessary, to **Houston Freightliner, Inc.**

The Chief Procurement Officer issued an emergency purchase order to Houston Freightliner on 7/26/23. There has continued to be long downtimes to complete repairs of critical solid waste equipment which affects trash and recycling services. To repair critical equipment immediately and work through the backlog of repairs, this EPO was issued to Houston Freightliner to augment FMD’s repair services.

This recommendation is made pursuant to subsection 252.022(a)(1) of the Texas Local Government Code, which provides that a procurement necessary to immediately meet the needs of residents or to preserve public property of the municipality is exempt from the competitive requirements for purchases.

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/13/2023

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 Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

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 Department Approval Authority 9/18/2023

Estimated Spending Authority

Departments	FY2024	Out-Years	Award Amount
Fleet Management Department	150,000.00	\$0.00	\$150,000.00

Amount and Source of Funding:

\$150,000.00

Fleet Management Fund
 Fund 1005

Contact Information:

Jedediah Greenfield SPD (832) 393-9126

ATTACHMENTS:

Description

Certification of Funds
Form A
EPO Justification Form

Type

Financial Information
Financial Information
Backup Material