



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/26/2023

ALL

Item Creation Date: 9/12/2023

HITS- SAP CIP Enhancement Appropriation

Agenda Item#: 30.

**Background:**

**Specific Explanation:**

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$154,000 from the Equipment Acquisition Consolidated Fund (1800) and \$25,000 from the Contributed Capital Project Fund (4515) for training and development services in support of the Capital Improvement Plan (CIP) Technology Enhancements Project for Houston Information Technology Services (HITS) on behalf of the Finance Department. This project is budgeted in the approved FY2024 Capital Improvement Plan adopted by the City Council.

The project description with allocation amount is as follows:

PROJECT	PROJECT NO.	AMOUNT
Capital Improvement Plan Enhancements	X-640001*	\$179,000.00

This appropriation will drive the technological advancements within the Finance Department, replacing the current reporting tool and focusing on development enhancement and training, to further improve the Finance Department's workflow, data extraction, exporting and, reporting processes and systems. Overall, these strategic enhancements in technology will collectively empower the Finance Department to conveniently and efficiently uphold the continual production of CIP documents on an annual basis.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated because of these projects.

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Lisa Kent, Chief Information Officer  
Houston Information Technology Services

**Prior Council Action:**

N/A

**Amount and Source of Funding:**

\$154,000.00 - FY24 Equipment Acquisition Consolidated Fund (1800)  
\$ 25,000.00 - FY24 Contributed Capital Project Fund (4515)  
\$179,000.00- TOTAL

**Contact Information:**

Jane Wu, Deputy Director HITS, DBM (832) 393-0013

**ATTACHMENTS:**

Description	Type
Signed COF	Financial Information
Form A	Financial Information
FMBB doc	Financial Information

