



# CITY OF HOUSTON

Administration & Regulatory Affairs Department  
Strategic Purchasing Division (SPD)

## Interoffice

Correspondence

To: Calvin D. Wells, Deputy Director  
City Purchasing Agent

From: Laura A. Marquez

Date: January 25, 2011

Subject: MWBE Participation Form

I am requesting a **waiver** of the MWBE Goal: Yes  No  Type of Solicitation: Bid  Proposal

I am **requesting** a MWBE goal below 11% (To be completed by SPD, and prior to advertisement): Yes  No

I am requesting a **revision** of the MWBE Goal: Yes  No  Original Goal: \_\_\_\_\_ New Goal: \_\_\_\_\_

If requesting a revision, how many solicitations were received: n/a

Solicitation Number: ~~821-823864~~ 523864 Estimated Dollar Amount: \$780,000.00

Anticipated Advertisement Date: 2/11/2011 Solicitation Due Date: 2/25/2011

Goal On Last Contract: 0% Was Goal met: Yes  No

If goal was not met, what did the vendor achieve: N/A

**Name and Intent of this Solicitation:**

This procurement consists of approximately 6,750 EZ-IO® patented needle sets that will be used to execute immediate intraosseous access in patients for critical situations and life-threatening emergencies.

**Rationale for requesting a Waiver or Revision (Zero percent goal or revision after advertisement):  
(To be completed by SPD)**

Vidacare is the manufacturer for EZ-IO® needle sets and the items will be shipped directly to the Fire Department. The needle sets are a captive replacement part for the EZ-IO Power Driver. Vidacare has distinguished all third party distribution for Texas, however there are other states that are permitted to sell and or service products. (Please see supporting documentation)

Concurrence:

SPD Initiator

Division Manager

Robert Gallegos, Deputy Assistant Director  
\*Affirmative Action

\* Signature is required, if the request is for zero percent MWBE participation, or to revise the MWBE goal.