



CITY OF HOUSTON
OFFICE
OF
BUSINESS OPPORTUNITY

MAR 24 2015

OBO

Goal Modification Request Form

1. Date: 3-24-15 2. Requesting Department: Police 3. Solicitation Number: PR # 10200778
 4. Solicitation Name: Purchase one (1) Raid Van for HPD Vice 5. Estimated Dollar Amount: \$ 70,000.00
 6. Description of Solicitation (*Attach Specifications/Supporting Documents*): Purchase of one (1) Ram ProMaster 3500 Van High Roof 159" WB VF3L16 for HPD Vice Division

PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.

- A. Previous Contract (if any): Yes No B. Previous Contract #: _____ C. Goal on Last Contract: _____
 D. Was Goal Met? Yes No E. If goal was not met, what percentage did the vendor achieve? _____
 F. Why wasn't goal achieved: _____

SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.

1. WAIVER

- A. I am requesting a *waiver* of the MWBE Goal: Yes No
 B. Reason for waiver: (Check One)
 A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
 If goods and services are specialized, technical or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants);
 MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
 Level of MWSBE availability would produce minimal MWSBE participation.
 Other: _____
 C. Detailed Explanation for Waiver Reason: _____

2. COOPERATIVE OR INTER-LOCAL AGREEMENT

- A. Is this a Cooperative/Inter-Local Agreement? Yes No
 B. If yes, please specify the name of the Agreement: H-GAC Contract # VE11-13
 C. Did the Department explore opportunities for using certified firms? Yes No
 D. Please explain how the Department explored opportunities for using certified firms: The specifications in the cooperative purchasing agreement contracts for vehicle(s) being purchased were reviewed to determine if there was any divisible work. The review revealed that there is no divisible work. The vehicle(s) will be shipped directly from the manufacturer to the local
 E. Please explain why the Department did not explore opportunities for using certified firms: dealer who in turn will deliver the vehicle(s) either to the City or to City's contractor for installation of aftermarket equipment, such as sirens, emergency lights, etc..



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3. REDUCED GOAL (To be completed by the department prior to advertisement)

A. I am requesting a MWBE contract-specific goal below the following citywide goals:

Construction (34%); Professional Services (24%); Purchasing (11%)

Yes No If yes, complete a Contract-Specific Goal Request Form and submit with this form.

4. GOAL REVISION AFTER ADVERTISEMENT

A. I am requesting a revision of the MWBE Goal that has already been advertised: Yes No

B. Original Goal: _____ C. New Proposed Goal: _____ D. Advertisement Date: _____

E. Will Project be Re-Advertised: Yes No F. Estimated Dollar Amount: \$ _____

G. Detailed reason for request: _____

Concurrence:

Requesting Department Initiator

3/24/15
Date

Department Director or Designee

3/24/15
Date

FOR OBO OFFICE USE ONLY:			
APPROVED:			
	3/31/15	NON-O.VISIBLE	W-367
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #
DENIED:			
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #