



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/1/2023

ALL

Item Creation Date: 7/19/2023

E32932 - Ambulance Module Refurbishing and Remodeling Services (Frazer LTD.) -
MOTION

Agenda Item#: 18.

Background:

Emergency Purchase Order (E32932) – Approve spending authority in an amount not to exceed \$565,299.29 for emergency repairs for ambulance module refurbishing and remodeling services from Frazer LTD for the Fleet Management Department.

Specific Explanation:

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$565,299.29** for emergency repairs for ambulance module refurbishing and remodeling services for the Houston Fire Department and that authorization be given to issue purchase orders as needed for a period of four-months to **Frazer LTD.**

The Chief Procurement Officer issued an emergency purchase order to Frazer LTD., on July 6, 2023, for emergency repairs for ambulance module refurbishing and remodeling services for the Houston Fire Department. The Fleet Management Department (FMD) receives regular and continual requests for the repair, refurbishment, and remodeling of Ambulance Modules for Emergency Service vehicles for the Houston Fire Department (HFD). The current contract has expired; to not disrupt services to the community, FMD needs an emergency purchase order until a new contract is in place. The new procurement request has been received by SPD and is anticipated to be complete in four-months.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

7/24/2023

DocuSigned by:

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority:			
Department	FY2024	Out Years	Total
Fleet Management Department	\$565,299.29	\$0.00	\$565,299.29

Amount and Source of Funding:

\$565,299.29
Fleet Management Fund
Fund No.: 1005

Contact Information:

Contact Information:

Jedediah Greenfield
Chief Procurement Officer
(832) 393-9126

ATTACHMENTS:

Description

EPO Justification Form
Form A

Type

Backup Material
Financial Information