



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/29/2022

ALL

Item Creation Date: 11/3/2022

E32361 - EnvisionWare System Products and Software Support Services (EnvisionWare, Inc.) - MOTION

Agenda Item#: 6.

Summary:

NOT A REAL CAPTION

ENVISIONWARE, INC. to approve the sole source purchase of System Products and Software Support Services for the Houston Public Library - \$90,042.74 - General Fund

Background:

Sole Source for E32361 – Approve the sole source purchase from EnvisionWare, Inc. in the total amount of \$90,042.74 for System Products and Software Support Services for Houston Public Library.

Specific Explanation:

The Director of Houston Public Library and the Chief Procurement Officer recommend that City Council approve the sole source purchase in the total amount of **\$90,042.74** for system products and software support services for a period of **one (1) year** for Houston Public Library (HPL), and that authorization be given to issue a purchase order to **EnvisionWare, Inc.**

EnvisionWare, Inc. provides a comprehensive suite of products for time and print management, copy payment, self-checkout, RFID (Radio Frequency Identification) tracking, faxing, scanning, public computer reservations, mobile device printing system, self-service tablet dispenser system, self-service lockers with software, and other customer-friendly software technology services for HPL.

HPL's recent acquisition of EnvisionWare, Inc. products and services was a result of CARES funding for services during the pandemic. Switching to an alternate provider would result in an interruption of services and place an undue hardship on HPL and render the existing equipment now for public use, inoperable and/or unusable.

EnvisionWare, Inc. is the sole provider of these patented software products, and they do not have any distributors, resellers or support providers for these products, services, or software. These products can only be purchased and licensed through EnvisionWare, Inc., and they are the sole company with access to source code which permits them to make updates for features and defects to any software. EnvisionWare, Inc. is the only company authorized to provide ongoing software support, as they exclusively control access to new software downloads, documentation, and customer center diagnostic logs that only EnvisionWare, Inc. employees need to access on their management system.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source" is exempt from the competitive requirements for purchases.

M/WBE Participation:

This procurement is exempt from M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

11/17/2022
81210044077011A
Jedediah Greenfield
Chief Procurement Officer

DocuSigned by:

28/2022
263DA421E80045D
Department Approval Authority

Estimated Spending Authority

~~***** Operating *****~~

Department	FY2023	Out-Years	Award Amount
Houston Public Library	\$90,042.74	\$0.00	\$90,042.74

Amount and Source of Funding:

\$90,042.74
 General Fund
 Fund No. 1000

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
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Dominic Tong, Chief Technology Officer	HPL	832.393.1500

ATTACHMENTS:

Description	Type
EnvisionWare, Inc. P.O. Quote	Contract/Exhibit
M/WBE OBO Waiver	Backup Material
Sole Source Justification	Backup Material
Texas Secretary of State	Backup Material
Certification of Funds	Financial Information
Funding Form-A	Financial Information
Tax Log, Ownership Form	Backup Material
Funding Verification	Financial Information