



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/30/2022

ALL

Item Creation Date: 10/14/2022

E32542 - Software Licenses and Maintenance (Precision Task Group, Inc.)- MOTION

Agenda Item#: 6.

### **Background:**

**E32542 - Approve spending authority in an amount not to exceed \$813,135.36 for the purchase of software licenses and maintenance for the Enterprise Service Management Portal from Precision Task Group, Inc. (PTG) through the Texas Department of Information Resources (DIR) for Houston Information Technology Services and Various Departments**

### **Specific Explanation:**

The Chief Information Officer and the Interim Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$813,135.36** for the purchase of software licenses and maintenance for the Enterprise Service Management Portal (ESMP) through the Texas Department of Information Resources (DIR). Additionally, it is also recommended that authorization be given to issue purchase orders, as necessary, to the DIR vendor Precision Task Group, Inc. (PTG) for the Houston Information Technology Service (HITS) and Various Departments. The requested spending authority is expected to sustain the departments for 12 months.

This purchase includes software licenses and maintenance services for the City's ESMP and information technology operations automation tool. The ESMP is HITS incident and request management system for operational activities for the City of Houston. The portal permits efficient workflow, automation of capabilities, and acceleration of information technology service-related requests, which includes incident and change management, enhancing the customer experience for all City departments utilizing the service management portal.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **M/WBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jerediah Greenfield

Interim Chief Procurement Officer

DocuSigned by:

Department Approval Authority

DS

Estimated Spending Authority			
Department	FY23	Out Years	Total
Houston Information Technology Services	\$468,678.00		\$468,678.00
Houston Airport System	\$120,517.20		\$120,517.20
Houston Public Works	\$223,940.16		\$223,940.16

### **Amount and Source of Funding:**

\$468,678.00 - Central Service Revolving Fund (1002)

\$223,940.16 - Water & Sewer System Operating Fund (8300)

\$120,517.20 - HAS Revenue Fund (8001)

\$813,135.36 - Total

**Contact Information:**

<u>NAME:</u>	<u>DEPARTMENT/DIVISION</u>	<u>PHONE</u>
Lena Farris, Division Manager	FIN/SPD	(832) 393-8729
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Jane Wu, Assistant Director	HITS	(832) 393-0013

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Fiscal Form A	Financial Information
Approved OBO Documents	Backup Material
Ownership Form	Backup Material
Coop Justification	Backup Material
Quote	Backup Material
Clear Tax Report	Backup Material