



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/3/2022

T32401 - Citywide Freight Network (City and Sea Group LLC, DBA CAS Group) -
ORDINANCE

Agenda Item#:

Background:

Request for Proposals received on August 11, 2022, for P10-T32401 - Approve an ordinance awarding a professional service contract to City and Sea Group LLC, DBA CAS Group in the maximum contract amount not to exceed \$73,170.00, for planning consulting services for the Planning & Development Department.

Specific Explanation:

The Director of the Planning & Development Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **nine (9) month** professional services contract term estimated to begin from the date of countersignature, to **City and Sea Group LLC, DBA CAS Group**, in the maximum contract amount of **\$73,170.00** to secure a consultant for the Planning & Development Department to help identify, implement, and provide guidance regarding 1) appropriate weight limits for vehicles on the streets; and 2) where certain vehicles should not be permitted to operate on streets.

The scope of work requires the consultant to conduct best practice research, analyze relevant local conditions, facilitate engagement with key stakeholders, propose changes to existing City ordinances, and identify pilot project zone(s) to field test those changes. Additionally, based on those changes, the Consultant should then map the streets where vehicles are not permitted to operate and provide enforcement options. The results will help achieve solutions for the following issues:

- Increase multimodal safety;
- Reduce noise and air quality impacts to residential and sensitive uses; and
- Reduce roadway maintenance costs.

The Request for Proposals (RFP) was advertised in accordance with the State of Texas bid laws. Freight planning is a subset of transportation planning, therefore there are not many firms that offer these services and as a result, only one proposal was received from **City and Sea Group LLC, DBA CAS Group**.

The Evaluation Committee was comprised of City of Houston voting members from the Planning & Development (PD) and Houston Public Works (HPW). The proposal was evaluated based upon the following criteria:

1. Responsiveness of Proposal
2. Responsible
3. Financial Stability
4. Technical Competence Requirements
5. Cost Proposal
6. Local Preference Points

Based on the evaluation of the proposal, City and Sea Group LLC, DBA CAS Group was deemed as being a qualified firm to meet the requirements as outlined in the RFP.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Pay or Play:

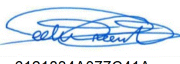
The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City Contractors. In this case City and Sea Group LLC DBA CAS Group has elected to pay the Contractor Responsibility Fund.

Hire Houston First:

This contract requires compliance with the City's Hire Houston First (HHF) ordinance which promotes economic opportunity for Houston businesses and supports job creating. In this case, CAS Group is a designated HHF company therefore HHF preference was applied to the award of the contract.

Fiscal Note:

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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 11/17/2022
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 Jedediah Greenfield
 Chief Procurement Officer

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 Department Approval Authority

Estimated Spending Authority			
Department	FY2023	Out-Years	Award Amount
Planning & Development	\$73,170.00	\$0.00	\$73,170.00

Amount and Source of Funding:

\$73,170.00
 P&DD Special Revenue Fund
 Fund No.: 2308

Contact Information:

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ATTACHMENTS:

Description	Type
Affidavit of Ownership	Backup Material
Drug Policy Compliance	Backup Material
Delinquent Tax Report	Backup Material
Insurance	Backup Material
POP Forms 1, 2, 3	Backup Material
Form 1295	Backup Material
Funding	Financial Information
RCA	Signed Cover sheet
Funding Verification Form	Financial Information
Backup Material	Backup Material