



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/16/2022

ALL

Item Creation Date:

N32414 - Miscellaneous Technology Items (SCM Consultants, Inc.) - MOTION

Agenda Item#: 7.

Background:

Formal Bids Received August 25, 2022 for S35-N32414 – Approve an award to SCM Consultants, Inc. in the total amount of \$129,217.77 for the purchase of miscellaneous technology items for the Houston Public Library.

Specific Explanation:

The Director of the Houston Public Library and the Interim Chief Procurement Officer recommend that City Council approve an award to **SCM Consultants, Inc.** on its low overall bid meeting specifications in the total amount of **\$129,217.77** for the purchase of miscellaneous technology items which includes but is not limited to hardcover and paperback books, DVDs, camcorders, adapters, card readers, video cameras, stabilizers, software licenses, musical instruments, oversized tablets, hand tools, scanners, dust masks, paper cutters, engravers, mouse pads, 3D printers, badge maker buttons, and audiovisual materials to be used by patrons at the Alief Techlink Houston Public Library.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-three (33) prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three (3) bids were received as outlined below.

SCM Consultants, Inc.: Award on its low overall bid meeting specifications for Group 1, Item Nos 1 thru 14 (video production items), Group 2, Item Nos. 1 thru 69 (music production items), Group 3, Item Nos 1 thru 15 (multimedia items) and Group 4, Item Nos 1 thru 46, 48, 49, 50, 51 and 53 thru 59 (maker space items) in the total amount of \$129,217.77.

	<u>Company</u>	<u>Total Amount</u>
1.	Kidzspace Interactive	\$ 8,474.00 (Partial Bid)
2.	SCM Consultants, Inc.	\$ 129,217.77
3.	Decoulant, Inc.	\$ 145,850.85

Purchase orders will be issued for Group 4, Line Item Nos. 47 and 52, as the award amounts for these items are less than \$50,000.00.

MWBE Subcontractor:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, SCM Consultants, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

11/3/2022

DocuSigned by:

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Jedediah Greenfield
Interim Chief Procurement Officer

DocuSigned by:

 Rhea Brown Lawson 11/8/2022
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Department Approval Authority

Estimated Spending Authority

Department	FY2023	Out Years	Total
Houston Public Library	\$129,217.77	\$0	\$129,217.77

Prior Council Action:

Appropriating Ordinance No. 2020-91, passed on January 29, 2020

Amount and Source of Funding:

\$129,217.77

Public Library Consolidated Construction Fund

Fund No.: 4507 - Previously appropriated by Ordinance No. 2020-91

Contact Information:

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John Dearmon	SPD	832-393-8744
Patrick Atkins	HPL	832-393-1567

ATTACHMENTS:

Description

N32414 Tax Report
N32414 Ownership Information Form
N32414 MWBE
N32414 Bid Tabulation
N32414 Form B
N32414 Form A
Ordinance No. 2020-91 for Fund 4507

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Financial Information
Backup Material