



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/1/2022

ALL

Item Creation Date: 10/11/2022

E32488 - Enhanced Software Support (Avolve Software Corporation) - ORDINANCE

Agenda Item#: 76.

**Background:**

**Sole Source (P07-E32488) - Approve an ordinance awarding a sole source agreement to Avolve Software Corporation in an amount not to exceed \$2,618,785.00 for enhanced software and professional support services for Houston Public Works.**

**Specific Explanation:**

The Director of Houston Public Works and the Interim Chief Procurement Officer recommend that City Council approve an ordinance awarding a sole source agreement for a **three (3) year term with (2) two one-year renewal options** to **Avolve Software Corporation** in an amount not to exceed **\$2,618,785.00** for enhanced software and professional support services for Houston Public Works.

The scope of work requires the contractor to provide the City of Houston with enhanced software and professional support services designed to assist HPW service lines that are running mission-critical sites, applications and events using ProjectDox. These services include the following: project planning, business process mapping, design, configuration, solution testing, deployment, providing annual updates, training, and a dedicated technical support team to work with HPW assigned resources, to ensure continued reliability and stability.

In addition, these enhanced software and professional support services will replace the current Project-Dox's version 8.6 standard software suite license agreement (SLA) with a premium SLA, including data migration to the new ProjectDox software system, which is an integrated cloud-based solution, allowing for managed services, unlimited workflows, 24x7 secure remote monitoring and alerts for hardware, OS, integrations, and ProjectDox. The SLA will ensure continued creation of workflows for residential and commercial permits and signs, as well as plan review services for the Office of the City Engineer. The advantages to the City include increasing productivity, accountability, controlling costs and managing schedules.

Avolve Software Corporation uses proprietary software to provide software hosting, maintenance and support including the implementation, configuration and customization services for the benefit of City of Houston operations.

**MWBE Subcontracting:**

M/WBE Zero Percentage Goal document approved by the Office of Business of Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

**Pay or Play:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor has elected to play by providing health benefits to each covered employee in compliance with City policy.

**Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/25/2022

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Jedediah Greenfield  
 Interim Chief Procurement Officer

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Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

10/27/2022

DS

**Estimated Spending Authority**

| Department           | FY2023       | Out-Years      | Award Amount          |
|----------------------|--------------|----------------|-----------------------|
| Houston Public Works | \$651,352.00 | \$1,967,433.00 | <b>\$2,618,785.00</b> |

**Amount and Source of Funding:****\$2,618,785.00**

Building Inspection Fund

Fund No.: 2301

**Contact Information:**

| NAME:                                       | DEP/DIV | PHONE          |
|---|---------|----------------|
| Lena Farris, Purchasing Manager             | FIN/SPD | (832) 393-8729 |
| Catherine Scott, Sr. Procurement Specialist | FIN/SPD | (832) 393-8803 |
| Brian Blum, Interim Assistant Director      | HPW     | (832) 395-2717 |

**ATTACHMENTS:****Description****Type**

Secretary of State - Avolve Software Corp.

Backup Material

Tax Report - Avolve Software Corp.

Backup Material

MWBE APPROVAL

Backup Material

E32488 - Insurance and Endorsements - Avolve Software Corporation

Backup Material

E32488 - Drug Forms - Avolve Software Corporation

Backup Material

POP documents 08.24.22 - Avolve Software Corp.

Backup Material

Sole Source Justification - Approved - Avolve Software Corp.

Backup Material

Funding sheet

Financial Information

Avolve SaaS Quote - 2022-10-14

Backup Material