



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District B, District E, District I
Item Creation Date: 10/11/2022

HAS - Interlocal Agreement with University of Houston-Clear Lake for Training and Development Services

Agenda Item#:

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing an Interlocal Agreement with University of Houston-Clear Lake (UHCL) for Training and Development Services and setting a maximum contract amount of \$500,000.00.

SPECIFIC EXPLANATION:

Under the Interlocal Agreement, the University of Houston-Clear Lake (UHCL) will provide services for the development and delivery of a continuing education training program based on the core competencies and skills essential for the effective management and operation of the Houston Airport System. The program will be particularly focused on project management/project planning and the establishment of a "Project Management Community of Practice." Approval of these training and development services will ensure that HAS personnel possess both the technical and professional skills required to perform essential job functions. The Agreement term is five years in an amount not to exceed \$500,000.00.

UHCL is a top caliber local higher education institution possessing professionally certified faculty and staff with expertise in crafting programs like the one to be developed for HAS. The specialized training program will be created by UHCL faculty and Instructional Designers in consultation with HAS subject matter experts. UHCL shall provide all labor, faculty/staff, and content/material required for program development and implementation. Products will include customized course modules, delivery and evaluation of training and development course content, and technical reports for course/program evaluations and findings.

MWBE Participation:

A 0% goal document has been approved for this contract.

Fiscal Note:

Funding for this item was included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

DocuSigned by:

Jim Szycesniak

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Mano C. Diaz
Houston Airport System

Jedediah Greenfield
Interim Chief Procurement Officer

Estimated Spending Authority

DEPARTMENT	FY2023	OUT YEARS	TOTAL
Houston Airport System	\$90,0000	\$410,000.00	\$500,000.00

Amount and Source of Funding:

\$500,000.00
HAS Revenue Fund
Fund 8001

Contact Information:

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