



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/20/2022

I06268 - Metering Pump Parts - Motion

Agenda Item#:

Background:

I06268 - Informal Bids Received on September 22, 2022 – Approve an award to PKJ International LLC, in the total amount of \$30,468.75 for the purchase of metering pump parts.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Interim Chief Procurement Officer recommend that City Council approve an award to PKJ International LLC in the total amount of \$30,468.75 for the purchase of a metering pump parts and that authorization be given to issue a purchase order for Houston Public Works. These metering pumps and parts are used to feed sodium hypochlorite into drinking water as part of the water treatment process. This is a required process by the Texas Commission on Environment Quality (TCEQ) as part of disinfection process.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. PKJ International LLC has already received \$41,139.00 for other good and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Eleven (11), prospective bidders downloaded the solicitation document from SPD's e-bidding website and two (2) bids were received as outlined below:

	<u>Company</u>	<u>Total Amount</u>
1.	PKJ International LLC	\$30,468.75
2.	Decoulant, Inc	\$31,450.00

PKJ International LLC was awarded on its overall low bid meeting specifications in the total amount of \$30,468.75.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, PKJ International LLC is a designated HHF company, and they were the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jedediah Greenfield, Interim Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Carol Elinger Haddock, P.E., Director
Houston Public Works

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Estimated Spending Authority:

Department	FY2023	Out Years	Total
Houston Public Works	\$30,468.75	\$0.00	\$30,468.75

Amount and Source of Funding:

\$30,468.75 – Water and Sewer System Operating Fund (8300)

Contact Information:

Brian Blum, Interim Assistant Director (832) 395-2717

ATTACHMENTS:

Description	Type
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Bid Tab
Ownership Form
Tax Report
Conflict Interest Form
HHF Certification
Form A
Budget vs Actual I06268

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Financial Information
Financial Information