



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/6/2022

106231 - Clamp, Pipe Fittings - MOTION - (Coburn Supply Company)

Agenda Item#:

Background:

Informal Bids Received September 6, 2022, for 106231 – Approve an award to Coburn Supply Company, Inc., in the total amount of \$15,360.00 for the purchase of clamp, pipe fittings for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Interim Chief Procurement Officer recommend that City Council approve an award to **Coburn Supply Company, Inc.** in the total amount of **\$15,360.00** for the purchase of clamp, pipe fittings and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of clamps in a variety of sizes used on water distribution pipes and other industrial applications. These clamps are used to prevent long periods of distribution of water to the citizens of Houston.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Coburn Supply Company, Inc. has already received \$49,957.50 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Twenty-one (21) prospective bidders downloaded the solicitation document from SPD's e-bidding website and six (6) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Coburn Supply Company, Inc.	\$15,360.00
2. Patricia Tech Supply & Service	\$18,294.08
3. Bevco Company	\$18,491.84
4. Abacus Quality System Services, Inc	\$19,657.60
5. Bevco Company	\$21,600.00
6. SCM Consultants, Inc.	\$29,600.00

Coburn Supply Company, Inc.: Award on its overall low bid meeting specifications in the total amount of \$15,360.00.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Coburn Supply Company, Inc, does not meet the requirements of HHF designation, and no certified firms were within five percent.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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Jedediah Greenfield, Interim Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Carol Ellinger Haddock, P.E., Director
Houston Public Works

DS

Estimated Spending Authority:

Department	FY2023	Out Years	Total
Houston Public Works	\$15,360.00	\$0.00	\$15,360.00

Amount and Source of Funding:

\$15,360.00

Water and Sewer System Operating

Fund 8300

Contact Information:

Brian Blum, Interim Assistant Director

Houston Public Works

832-395-2717

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet
Bid Tab	Backup Material
Ownership Form	Backup Material
Tax Report	Backup Material
Form A	Financial Information
Budget vs Actual I06231	Financial Information