



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/19/2022

Item Creation Date:

L32489 - Plastic Meter Box and Cover Installation and Reading Services (WorkQuest) -
ORDINANCE

Agenda Item#: 9.

Summary:

ORDINANCE approving and authorizing a Contract between the City of Houston and **WORKQUEST** for plastic meter box and cover installation and reading services for Houston Public Works; providing a maximum contract amount - 3 years with 2 one-year options - \$6,075,000.00 - Enterprise Fund

Background:

State Agency Program (P04-L32489) - Approve an ordinance awarding a contract to WorkQuest in the maximum contract amount of \$6,075,000.00 for Plastic Meter Box and Cover Installation and Reading Services for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Interim Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options to WorkQuest** in the maximum contract amount of **\$6,075,000.00** for plastic meter box and cover installation and reading services for Houston Public Works.

The scope of work requires the contractor to provide all supervision, labor, tools, shop materials, supplies and equipment necessary for metering assembly and ancillary equipment installation per published established field services procedures and mutually agreed upon production schedules and quality standards. The contractor will provide services to change out damaged automated meters, non-damaged meters and troubleshooting to change out meter registers and encoder receiver transmitter modules.

WorkQuest is a State use program that provides employment opportunities for individuals with disabilities.

The Texas Human Resources Code, Section 122.017 provides: A political subdivision of this state may purchase products or services for its use from private businesses through its authorized purchasing procedures but may substitute equivalent products or services produced by persons with disabilities under the provisions of this chapter.

The Texas Human Resources Code, Section 122.007 provides: The workforce commission shall determine the fair market price of all products and services manufactured or provided by persons with disabilities and offered for sale to the various agencies and departments of the state and its political subdivisions by a community rehabilitation program participating in the program administered under this chapter.

MWBE Subcontracting:

WorkQuest is a non-profit organization that was created by State law and the Office of Business Opportunity has issued a waiver of the MWBE requirements.

Pay or Play Program:

This procurement is exempt from the City's 'Pay or Play' program because the department is utilizing a State agency for these services.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **WorkQuest** does not meet the requirements of HHF designation.

Fiscal Note:

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

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Jedediah Greenfield
Interim Chief Procurement
Officer 10/7/2022

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Carol Ellinger Haddock, P.E., Director
Houston Public Works

10/10/2022

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Estimated Spending Authority			
Department	FY2023	Out-Years	Award Amount
Houston Public Works	\$1,215,000.00	\$4,860,000.00	\$6,075,000.00

Amount and Source of Funding:

\$1,575,000.00 HPW-Water & Sewer System Operating Fund (8300)
~~\$4,500,000.00~~ HPW-Combined Utility System Gen Pur Fund (8305)
\$6,075,000.00

Contact Information:

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ATTACHMENTS:

Description	Type
L32489-MWBE 0%	Backup Material
L32489-OWNERSHIP INFORMATION FORM	Backup Material
L32489-FORM B	Backup Material
L32489-TAX FORM	Backup Material
L32489-POP WAIVER EMAIL	Backup Material
CONTRACT	Contract/Exhibit
L32489-STATE USE JUSTIFICATION	Backup Material
L32489-FINANCIAL FORM A	Financial Information
L32489-COI & ENDORSEMENT AND SOS	Backup Material
Ordinance	Ordinance/Resolution/Motion