



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/5/2022

Item Creation Date: 9/7/2022

H32457 - Consulting Services for the Brownfields Redevelopment Program (Community Lattice, LLC.) - MOTION

Agenda Item#: 12.

**Background:**

**Professional Services (S92-H32457) - Approve spending authority in the total amount of \$100,000.00 for consulting services from Community Lattice, LLC for the Brownfields Redevelopment Program for Houston Public Works.**

**Specific Explanation:**

The Director of the Houston Public Works and the Interim Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$100,000.00** for a **one (1) year** period for consulting services for the Brownfields Redevelopment Program (BRP) and that authorization be given to issue a purchase order to **Community Lattice, LLC**.

The scope of services requires the contractor to provide community development consulting and data-driven strategies for overcoming environmental barriers to revitalization. The professional services may include but are not limited to the following: weekly program status meetings with City staff, quarterly reporting in support of the Environmental Protection Agency (EPA) grant reporting, facilitation and/or attendance of public meetings, assistance in project eligibility determination per EPA standards, administrative assistance to track program metrics or other EPA reporting requirements, expansion of the BRP's Geographic Information System-based Brownfields area-wide inventory, reusing planning and visioning, technical oversight and review of program documents, training of City of Houston staff, environmental justice programming, and closeout of the City's FY18 Community Wide Assessment Grant.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

**M/WBE Participation:**

M/WBE zero percentage goal-document approved by the Office of Business Opportunity.

**Pay of Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, **Community Lattice, LLC** will provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

This procurement is exempt from the City's 'Hire Houston First' Ordinance. Bids/proposals were not solicited because the department is utilizing a professional services contractor for this contract.

**Fiscal Note:**

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

9/23/2022

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Jedediah Greenfield  
 Interim Chief Procurement Officer

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Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

9/26/2022

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**Estimated Spending Authority**

Department	FY2023	Out Years	Total
Houston Public Works	\$100,000.00	\$0.00	\$100,000.00

**Amount and Source of Funding:**

**\$100,000.00**

HPW – Water and Sewer System Operating Fund  
 Fund No.: 8300

