



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/27/2022

Item Creation Date: 8/10/2022

L31130 - Janitorial Services (WorkQuest) - ORDINANCE

Agenda Item#: 86.

Summary:

AN ORDINANCE APPROVING AND AUTHORIZING A CONTRACT BETWEEN THE CITY OF HOUSTON AND WORKQUEST JANITORIAL SERVICES FOR HOUSTON PUBLIC WORKS; PROVIDING A MAXIMUM CONTRACT AMOUNT; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

Background:

State Agency Program (P04-L31130) - Approve an ordinance awarding a contract to WorkQuest in the maximum contract amount of \$1,862,682.98 for janitorial services for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Interim Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options to WorkQuest** in the maximum contract amount of **\$1,862,682.98** for janitorial services for Houston Public Works.

The scope of work requires the contractor to provide all labor, supervision, equipment, tools, materials, supplies, and transportation necessary to provide janitorial services at twelve (12) Houston Public Works (HPW) facilities. These are small facilities that were not included in HPW's full-service maintenance contract. This contract includes but is not limited to daily sweeping, dusting, mopping, vacuuming, glass cleaning, trash removal, carpet cleaning, and special cleaning assignments that may include additional sanitizing.

This contract also includes **\$263,620.23** in pre-contract services to cover janitorial cleaning for the time period between the prior contract and this new contract. The pre-contract services were due to billing errors that needed to be addressed and corrected prior to the new contract award.

WorkQuest is a State use program that provides employment opportunities for individuals with disabilities.

The Texas Human Resources Code, Section 122.017 provides: A political subdivision of this state may purchase products or services for its use from private businesses through its authorized purchasing procedures but may substitute equivalent products or services produced by persons with disabilities under the provisions of this chapter.

The Texas Human Resources Code, Section 122.007 provides: The workforce commission shall determine the fair market price of all products and services manufactured or provided by persons with disabilities and offered for sale to the various agencies and departments of the state and its political subdivisions by a community rehabilitation program participating in the program administered under this chapter.

MWBE Subcontracting:

WorkQuest is a non-profit organization that was created by State law and the Office of Business Opportunity has issued a waiver of the MWBE requirements.

Pay or Play Program:

This procurement is exempt from the City's 'Pay or Play' program because the department is utilizing a State agency for these services.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **WorkQuest** does not meet the requirements of HHF designation.

Fiscal Note:

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

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Jedediah Greenfield
Interim Chief Procurement Officer

FOR Carol Ellinger Haddock, P.E., Director
Houston Public Works

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Estimated Spending Authority

Department	FY2023	Out-Years	Award Amount
Houston Public Works	\$572,103.80	\$1,290,579.18	\$1,862,682.98

Amount and Source of Funding:

\$1,750,722.98 HPW-Water & Sewer System Operating Fund (8300)
 \$ 111,960.00 Dedicated Drainage and Street Renewal Fund-Metro et al Fund (2312)
\$1,862,682.98

Contact Information:

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ATTACHMENTS:

Description	Type
L31130-MWBE 0%	Backup Material
L31130-OWNERSHIP INFORMATION FORM	Backup Material
L31130-FORM B	Backup Material
L31130-TAX FORM	Backup Material
POP Waiver Email	Backup Material
L31130-COI & Endorsements and SOS	Backup Material
L31130 - FINANCIAL FORM A	Financial Information
Ordinance	Ordinance/Resolution/Motion
Contract	Contract/Exhibit
L31130 - State Use Justification	Backup Material
Coversheet	Signed Cover sheet