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CITY OF HOUSTON  
OFFICE  
of  
BUSINESS OPPORTUNITY

Goal Modification  
Request Form

To: Assistant Director  
Office of Business Opportunity

Solicitation Number: S24948

Estimated Dollar Amount: \$2,191,615.00

From: Ted Hockless / Procurement Specialist  
Requestor's Name/Title  
Public Works and Engineering  
Department

Type of Solicitation: Bid  Proposal  Other

Name and Intent of this Solicitation: Remote Activated School Flasher System Parts. This contract consist of various cabinet shells, control panels, lamps and solar panels used for new installations and replacement parts to existing school flasher systems located citywide.

PREVIOUS CONTRACT (if any): Yes  No   
Goal on Last Contract: \_\_\_\_\_ Was Goal Met: Yes  No   
If goal was not met, what percentage did the vendor achieve? \_\_\_\_\_  
Why wasn't goal achieved: \_\_\_\_\_

PLEASE SELECT THE TYPE OF GOAL MODIFICATION REQUESTED FROM THE OPTIONS BELOW (Waiver, Reduced Goal, Goal Revision After Advertisement, OR Cooperative or Inter-Local Agreement)

WAIVER

I am requesting a waiver of the MWBE Goal: Yes  No

Reason for waiver:

- A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy;
- The service or goods requested are of such a specialized, technical or unique nature as to require the City department to be able to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants);
- If application of MWSBE provisions would impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or would otherwise not be in the best interest of the City; or



If the possible MWSBE participation level based on MWSBE availability would produce negligible MWSBE participation.

Other: \_\_\_\_\_  
\_\_\_\_\_

**Detailed Explanation of waiver reason:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REDUCED GOAL (To be completed by the department prior to advertisement)**

I am **requesting** a MWBE contract-specific goal below the following citywide goals:

Construction (34%); Professional Services (24%); Purchasing (11%)

Yes  No  *If yes, complete a Contract-Specific Goal Setting Worksheet and submit with this form.*

**GOAL REVISION AFTER ADVERTISEMENT**

I am requesting a **revision** of the MWBE Goal: Yes  No

Original Goal: \_\_\_\_\_ New Proposed Goal: \_\_\_\_\_

Advertisement Date: \_\_\_\_\_ Number of Solicitations Received: \_\_\_\_\_ Estimated Dollar Amount: \$ \_\_\_\_\_

**Detailed reason for request:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COOPERATIVE OR INTER-LOCAL AGREEMENT**

Is this a Cooperative/Inter-Local Purchasing Agreement? Yes  No  Goal Requested: 0%

If yes, what type: Inter-Local / HGAC Yes  No

Did Department explore opportunities for using certified firms? Yes  No  N/A

**If no, please explain why not:** The items needed are sole source. All deliveries are made using common carriers.  
\_\_\_\_\_  
\_\_\_\_\_

**Concurrence:**

Ted Hopkins 03/28/14  
Department Initiator Date

[Signature] 03/28/14  
Department Director or Designee Date

**Approved by:**

[Signature] 5/9/14  
OBO Assistant Director or Designee Date

OBO Tracking #: W-157 OBO Reason: sole source