



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
ALL
Item Creation Date:

HFD - FY23 Texas Commission on Fire Protection

Agenda Item#:

Background:

The Fire Chief recommends that City Council approve a motion authorizing payment to the Texas Commission of Fire Protection (TCFP) for recertification of firefighters in an amount not to exceed \$347,050.

SPECIFIC EXPLANATION:

The Fire Chief recommends that City Council approve a motion authorizing payment to the Texas Commission of Fire Protection (TCFP) for recertification of firefighters in an amount not to exceed \$347,050 for FY23.

Texas Government Code 419.034 requires that all firefighters employed in the State of Texas as a full-time firefighter hold a state certification. Certification must be renewed annually for each firefighter. Annual recertification fees of \$60 per firefighter are to be paid to the TCFP prior to October 31st of each year. Payment after October 31st results in a late penalty of \$30, in addition to the renewal fee, for each individual for which a renewal fee was due.

Certifications includes firefighting, inspection, rescue, aircraft firefighting, hazmat, arson, fire officer and fire instructors. Not every firefighter holds each certification. Each individual is state certified in accordance with their job responsibilities within the department. Based on current numbers of certified employees and projected trainees to be certified this fiscal year, HFD budgeted a total expenditure of no more than \$347,050 in FY23.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

TCFP Renewal Fees FY23 Budget	Units	Cost/Unit	Total Cost
TCFP Annual Renewal - Department Personnel	3800	\$60.00	\$228,000.00
Renewal for Training Facility and Head of Department	3	\$75.00	\$225.00
Cadet Training Testing Fees	380	\$55.00	\$20,900.00
Cadet Training Certification Fees	380	\$85.00	\$32,300.00
Cadet Training Retest Fees	75	\$35.00	\$2,625.00
Fire Officer I - Testing & Certification Fees	40	\$140.00	\$5,600.00
Fire Officer II - Testing & Certification Fees	40	\$140.00	\$5,600.00
Fire Officer III - Testing & Certification Fees	20	\$140.00	\$2,800.00
Fire Instructor I - Testing & Certification Fees	60	\$140.00	\$8,400.00
Fire Instructor II - Testing & Certification Fees	40	\$140.00	\$5,600.00
Fire Instructor III - Testing & Certification	20	\$140.00	\$2,800.00
Incident Safety Officer - Testing & Certification Fees	40	\$140.00	\$5,600.00
HazMat Incident Command - Testing & Certification Fees	20	\$140.00	\$2,800.00
Driver Operator Pumper - Testing & Certification Fees	80	\$140.00	\$11,200.00
Marine Firefighter - Testing & Certification Fees	20	\$140.00	\$2,800.00
Incident Command - Testing & Certification Fees	40	\$140.00	\$5,600.00
Wildland Firefighting - Testing & Certification Fees	30	\$140.00	\$4,200.00
TOTAL FY23 Budget			\$347,050.00

DocuSigned by:
Samuel Peña
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Samuel Peña, Fire Chief
Houston Fire Department

Amount and Source of Funding:

\$347,050
General Fund
Fund 1000

Contact Information:

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