



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/23/2022

Item Creation Date:

E32423 - Powdered Activated Carbon (Norit Americas, Inc.) - MOTION

Agenda Item#: 12.

Background:

Emergency Purchase Order (E32423) – Approve spending authority for the emergency purchase of Powdered Activated Carbon (PAC) from Norit Americas, Inc. in the amount not to exceed \$281,600.00 for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Interim Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed of **\$281,600.00** for emergency purchase of **Powdered Activated Carbon** and that authorization be given to issue purchase orders to the contractor, **Norit Americas, Inc.** for Houston Public Works.

The Strategic Procurement Division (SPD) issued an emergency purchase order to Norit Americas, Inc. on December 14, 2021, to address the emergency need to purchase Powdered Activated Carbon which is used in water treatment. The current award has expired. An invitation to bid (ITB) was advertised and two bids were received but deemed non-responsive. SPD cancelled the bids and worked with HPW to update the specifications and documentation and plan to re-advertise the ITB within thirty-days. Norit Americas, Inc. was selected as they were the former awardee and were able to handle the immediate response time to deliver the chemical.

This recommendation is made pursuant to subsection 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero-percent goal document approved by the Office of Business Opportunity

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

8/16/2022

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8/16/2022

Jedediah Greenfield
Interim Chief Procurement Officer

Carol Ellinger Haddock, P.E., Director
Houston Public Works

DS

Estimated Spending Authority:			
Department	FY2023	Out Years	Total
Houston Public Works	\$281,600.00	\$0.00	\$281,600.00

Amount and Source of Funding:

\$281,600.00
 Water & Sewer System Operating Fund
 Fund No.: 8300

Contact Information:

Brian Blum, Interim Assistant Director (832) 395-2717

ATTACHMENTS:

Description	Type
APPRD EPOJ PR#296996 DWO EPO#SPD-CMH-12142021-	Backup Material

001 PAC FOR NEWPP	Backup Material
CIQ PR#296996 DWO EPO#SPD-CMH-12142021-001 PAC FOR NEWPP	Backup Material
QUOTE PR#296996 DWO EPO#SPD-CMH-12142021-001 PAC FOR NEWPP	Backup Material
CERTIFICATE OF AMENDMENT FOR NAME CHANGE	Backup Material
TX REPORT PR#296996 DWO EPO#SPD-CMH-12142021-001 PAC FOR NEWPP	Backup Material
OWNERSHIP PR#296996 DWO EPO#SPD-CMH-12142021-001 PAC FOR NEWPP	Backup Material
O-SPD-CMH-12142021-001 PAC FOR NEWPP	Financial Information
APPRD OBO WVR PR#296996 DWO EPO#SPD-CMH-12142021-001 PAC FOR NEWPP	Backup Material
Funding Verification Form - HPW Fund 8300	Financial Information