



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/12/2022

ALL

Item Creation Date: 6/8/2022

E32406 - COVID-19 Community Outreach (Your Houston, Inc.) - ORDINANCE

Agenda Item#: 47.

## **Background:**

**Subrecipient Agreement (S38-E32406) - Approve an ordinance awarding a subrecipient agreement to Your Houston, Inc in the amount not to exceed \$1,500,000.00 for COVID-19 community outreach for the Houston Health Department.**

## **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a subrecipient agreement between the City of Houston and the **Your Houston, Inc.** in an amount not to exceed **\$1,500,000.00** for a **term of one year** for COVID-19 community outreach for the Houston Health Department.

The scope of work requires Your Houston, Inc. to build community-based response networks to address health disparities and poor health outcomes. The contractor will organize grassroot groups and individuals located within priority COVID-19 zones to create networks of trained individuals, community health workers, and groups to assist community residents. The networks and advisory groups will be established within the following ten zip codes with high vulnerability based on the impact of COVID-19 and low vaccination rates: 77076, 77080, 77088, 77091, 77092, 77016, 77028, 77060, 77078, and 77093.

In response to the Mayor's initial proclamation issued on March 11, 2020, declaring a Local State of Disaster Due to Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic through efforts including, but not limited to, awareness campaigns, educational materials, outreach efforts, and vaccines.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

## **M/WBE Participation:**

Zero-Percent goal document approved by the Office of Business Opportunity.

## **Hire Houston First:**

Hire Houston First does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

## **Disaster Note:**

This item is related to the impact of COVID-19 and expenditures eligible to be paid under the federal funding source are subject to applicable requirements of the Federal Government related to the funding source.

## **Fiscal Note:**

No Fiscal Note is required on grant items.

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6/29/2022

**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Stephen L. Williams, M.Ed., M.P.A.**  
Director- Houston Health Department

6/29/2022

## **Estimated Spending Authority**

<b><u>Department</u></b>	<b><u>FY22</u></b>	<b><u>Out Years</u></b>	<b><u>Total</u></b>
Houston Health Department	\$412,087.91	\$1,087,912.09	\$1,500,000.00

## **Amount and Source of Funding:**

**\$1,500,000.00**

Federal Government-Grant Funded

Fund.: 5000

**Contact Information:**

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Porfirio Villarreal	HHD	832-393-5041

**ATTACHMENTS:**

**Description**

Subrecipient Agreement  
MWBE Waiver  
Tax Report  
SAM.gov Certification  
SAM.gov Debarment Check  
GL Policy  
Certificate of Insurance  
Affidavit of Ownership  
Certificate of funds  
RCA Budget Form A

**Type**

Contract/Exhibit  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Financial Information